

LITTLE ADDINGTON PARISH COUNCIL

**Minutes of the Meeting held at Saint Mary the Virgin Church,
High Street, Little Addington on Monday 22nd June 2026 at 7:30pm**

Present: Councillors: L Brown (Chair), A Sheppard,
J Cocks, S Lloyd

In attendance: Ginny Pledger (RFO/Clerk)

LARRF26/01	Apologies for absence. Cllr Sonn (work). Resolved: Approved.	Action
LARRF26/02	Public participation session. None present.	
LAPC26/526	To receive declarations of interest under the Councils Code of Conduct related to business on the agenda. None received.	
LAPC26/527	To receive an update on the business at NNC. Email received from Cllr Matt Davies stating the following: Highways – potholes. Potholes are a persistent issue across the county. Obstruction of pavements (overgrown hedges). There has been an increase in cases where hedges/vegetation are obstructing footways etc. This is a highways safety issue. The council can take enforcement action where landowners fail to cut back vegetation. Cllr Davies is encouraging residents to report problem locations to they can be formally addressed.	
LAPC26/528	To receive a presentation from Kate Sullivan on the work taking place at East Northants South Local Area Partnership. Kate's role is to reduce health inequality within the local community. Residents can request to go on the 'purple list' with doctors' surgeries etc if they are not confident using technology to book appointments etc. The purple list allows them to be able to speak to the surgery directly. Kate also explained that part of her role is to find out and understand the struggles faced by rural communities. The chair explained the difficulty for older residents to access doctors/hospital/dentist visits etc because of a lack of public transportation running through the village and on the flip side of that, the young people in the village can't easily get out to visit friends/socialise etc unless their parents can give them a lift. Kate will be having a stall to discuss residents' concerns at the Scarecrow Festival.	
LAPC26/529	To received and approve for signature minutes of the meeting held on Monday 18th May 2026. Resolved: That the minutes be signed by the Chair as a correct record of the meeting.	
LAPC26/530	To note any matters arising from the minutes not included on this agenda, for report only. None.	
LAPC26/531	To report on the Internal Control Councillor Checklist. Resolved: Cllr Sheppard signed to approved that all checks had been completed in Cllr Sonn's absence. Cllr Sonn to approve July's checklist.	AS/Clerk

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	NB: The website/noticeboard and all documents sent via email in readiness for the meeting need to have been read and checked before councillors can sign off the checklist.					
LAPC26/532	To receive and approve the balance of account/bank reconciliation for current and MM accounts. Resolved: Approved Resolved: Approved					
LAPC26/533	To examine and approve bank statements. Resolved: Approved.					
LAPC26/534	To undertake a check of expenditure against the budget. It was agreed to move £7,000 from the current account into the Money Manager account to accrue interest. Resolved: Approved.					Clerk.
LAPC26/535	To approve any changes to the asset register. It was agreed to increase the flower troughs to 6 and to check the condition of the marque. Resolved: Approved.					Clerk.
LAPC26/536	To review request for £150 contribution towards the running of Saints Alive! parish magazine. Resolved: Approved.					Clerk
LAPC26/537	To review and adopt the risk assessment for 2026/2027. Resolved: Approved.					Clerk
LAPC26/538	To approve and authorise payments of the following invoices.					
	Invoice Ref	Item	Total Amount	Notes	Payee	
	022.26/27	Lorraine Brown	Refund for gift card for ex Cllr Beckett	£51.25	Approved	Clerk
	023.26/27	Gallagher	Insurance	£303.19	Approved	
	024.26/27	NCALC	GDPR Training Part 2	£55.20	Approved	
	025.26/27	Emery	Parish Cut INV4792	£408.00	Approved	
	026.26/27	YU Energy INV03968860	Electricity	£65.48	Approved	
	027.26/27	YU Energy INV03968857	Electricity	£7.07	Approved	
	028.26/27	Clerk	May's Salary	£348.30	Approved	
	029.26/27	HMRC	Tax	£89.97	Approved	
	030.26/27	Saints Alive!	Parish Magazine	£150.00	Approved	

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	Resolved: Approved for payment.				
LAPC26/539	To note planning decisions made by NNC. (a) To replace timber windows at Manor Farm Barn (26/00999/LBC) Resolved: Approved. (b) Construction of a single-storey annexe at Thistles, Back Lane (26/00853/HFUL) Resolved: Approved.				
LAPC26/540	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains. (a) Kettering Energy Park (NK/2025/0167) Clerk has sent in the councils response to the S106 and Regulation 25. Local meetings have been held across the county. It was advised that a 30 day re-consultation will be starting imminently.				JC
LAPC26/541	To report on the situation with the chicanes on Irthlingborough Road and lighting at Howards Way development. There are no further updates at the moment, various agencies are currently working together to progress the works.				
LAPC26/542	To review and consider a response to NNC's Scoping Consultation Briefing The clerk drafted a response which has been approved by the parish council. Clerk to submit response. Cllr Cocks attend the Scoping meeting and submitted the following report: Initial Consultation closes on 1 st July 2026. As NNC's local plan develops there will be other opportunities to comment. NNC plans to complete their Local Plan by 2028-29. The driving force behind the plan is to provide housing. Other considerations include employment, warehousing and infrastructure. Nearly all questions raised at the workshop were about the impact on Neighbourhood Plans. The Neighbourhood Plan will sit within the Local Plan, therefore Neighbourhood Plans will have to conform with the Local Plan. This was taken into considered when Little Addington put together their Neighbourhood Plan so it will have minimal impact.				Clerk.
LAPC26/543	Events Safety Workshop for town & parish council meeting. Cllr Cock attended and submitted the following report: Most was not relevant to Little Addington parish council as it mainly focused on large/high risk events. However, the Spring Fair where alcohol, bouncy castles, road closures etc may be involved. Although it would be considered a low risk event we still need to inform NNC. Notification forms are filled out on the NNC website (search "Event Safety") healthprotection@northnorthants.gov.uk				
LAPC26/544	To receive a report from the Village Neighbourhood Plan Group. Neighbourhood Plan is currently with NNC and to date there has been no response. The only impact so far was the potential for the Nene Valley Gravel Pits to be extended to 5.9km (mitigation) which would impact on Little Addington and the land available for potential housing.				
LAPC26/545	Speed Watch Campaign				

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	Cllr Sonn along with volunteers are continuing to carry out the speed watch campaign in the village.	
LAPC26/546	To review the car parking situation around the village. The clerk has received the paperwork for the yellow lines. The clerk and the chair will complete and submit the paperwork ready for the meeting in August.	LB/Clerk.
LAPC26/547	To consider refurbishment of the village sign. The specification for the post is as follows: oak post, length 6000mm long with a tapered top x 60mm deep. Cut on site. Cllr Lloyd obtained 3 quotations from the following companies: Will & Reynolds in Northampton £490 + VAT Nichols Joinery in Kettering £378.80 + VAT Roger Co. in Daventry £226 + VAT Resolved: Cllr Lloyd will contact Roger Co. to make the post.	SL
LAPC26/548	To receive a report from LA Bloomers. Nothing to report. Next meeting is scheduled for 28 th July 2026.	
LAPC26/549	To receive a report regarding the Addingtons Playing field. Cllr Cocks reported that the inter-village Rounders Competition was cancelled due to bad weather. Their next meeting is scheduled for 7 th July 2026.	
LAPC26/550	To receive any updates from the Clerk. Anglian Water have advised of a 4 day road closure in Back Lane to carry out water mains work. Clerk will advertise this on the website.	Clerk.
LAPC26/551	To discuss the website in general. To approve and adopt the following GDPR policies: Data Protection Policy 2026 Data Breach Policy V2 2026 Subject Access Request Procedure 2026 Resolved: approved and adopted	Clerk.
LAPC26/552	To discuss roles and responsibilities of Councillors. Deferred to next meeting.	
LAPC26/553	Notice of Vacancy due to resignation of Cllr Beckett & Cllr Keech. For Cllr Beckett's position the parish council had 1 applicant. Tracey Clarke, she will be co-opted at the next meeting. It was noted that Cllr Keech has resigned. The parish council would like to extend their thanks to Cllr Keech for all her hard work. A gift card was agreed for Cllr Keech to the value of £50 as a thank you. The clerk will inform NNC and a vacancy notice will be issued.	Clerk.
LAPC26/554	To discuss and review the meeting with Kier Highway Present at the meeting were the Chair, the clerk, Cllr Sheppard & Cllr Sonn along with Jess Richards the Community Liaison Officer (NNC) and Aaron from Kier Highways. It was a very positive meeting, with a walk around the village to highlight some key issues namely; parking on Amen place, potholes, pedestrian crossing signs at the top of Chapel Hill, and VAS grants. Since the meeting took place Jess has responded to the issues raised as follows: Speed and collision data for the 3 years has been provided, this will be forwarded to Cllr Sonn for the speed watch initiative. The chicanes agreed with the S106 monies – an email has been sent and Jess is awaiting a response. Yellow lines along Amen Place will be reviewed in August 2026. Aaron will provide an update on the potholes. Unfortunately NNC will not be putting further signage up at the crossing points at Chapel Hill to avoid sign clutter.	Clerk

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	Details on grants to apply for VAS (Vehicle Activated Signs) were supplied. These meetings will now be yearly occurrence with NNC and Highways.	
LAPC26/555	To advise on items to be included in the next issue of Saints Alive! – August edition. *Scarecrow Festival – 20 th September 1pm-4pm with a trail around the village and activities/stalls in the field behind The Bell. *LA Bloomers – can you help with watering and weeding? We meet on the last Sunday of the month at The Bell. *Knit N Natter – meets every Monday afternoon 2pm-4pm at The Bell, we are currently working on poppies for the Remembrance display.	
LAPC26/556	To identify any future agenda items for the meeting on 20th July 2026. *Roles and responsibilities *Removal of telegraph pole on Amen Place. *Yearly appraisal for clerk. *Wordpress invoice	
LAPC25/557	To close the meeting. Meeting closed at 21:05 Date for next meeting Monday 20 th July at 7:30pm at St Mary the Virgin Church, Little Addington.	

Signed:

W. Brown

Dated:

20/7/2026.