

## LITTLE ADDINGTON PARISH COUNCIL

**Minutes of the Meeting held at Saint Mary the Virgin Church,  
High Street, Little Addington on Tuesday 17<sup>th</sup> March 2026 at 7:30pm**

**Present:** Councillors: L Brown (Chair), M Keech, A Sheppard,  
S Beckett, S Lloyd, A Sonn

**In attendance:** Ginny Pledger (Clerk), Cllr Matt Davies

		Action
LAPC26/412	<b>To receive and approve apologies for absence.</b> Cllr Cocks (holiday) Approved	
LAPC26/413	<b>Public participation session.</b> No members of the public present.	
LAPC26/414	<b>To receive declarations of interest under the Councils Code of Conduct related to business on the agenda.</b> None received.	
LAPC26/415	<b>To received and approve for signature minutes of the meeting held on Tuesday 10<sup>th</sup> February 2026.</b> All received and adopted. Proposed Cllr Keech, Seconded Cllr Sonn.	
LAPC26/416	<b>To note any matters arising from the minutes not included on this agenda, for report only.</b> None reported.	
LAPC26/417	<b>To report on the Internal Control Councillor Checklist.</b> Cllr Sheppard checked and signed off the checklist. April will be Cllr Lloyd to sign off the checklist. <i>NB: The website/noticeboard and all documents sent via email in readiness for the meeting need to have been read and checked before councillors can sign off the checklist.</i>	SL/Clerk
LAPC26/418	<b>To receive and approve the balance of account/bank reconciliation for current and MM accounts.</b> The current account for February 2026 was approved and signed off, a bank statement had not been generated in time for the February meeting. Proposed Cllr Sheppard, Seconded Cllr Lloyd Money Manager bank account for February approved and signed. Proposed Cllr Keech, Seconded Cllr Beckett Current Account for March approved and signed. Proposed Cllr Lloyd, Seconded Cllr Sheppard.	Clerk
LAPC26/419	<b>To examine and approve bank statements.</b> Approved and signed. Proposed Cllr Lloyd, Seconded Cllr Sheppard.	
LAPC26/420	<b>To undertake a check of expenditure against the budget.</b> Budget is still looking fairly healthy with 1months still to go, though the precept will not be received until April. There may need to be a virement just to keep the budget balanced, but the funds are there and it shouldn't prove to be a problem. £5,000 is still sat in the Money Manager Account for interest purposes. This will probably need to be moved back into the current account in the coming weeks to cover expenses. Approved and signed. Proposed by Cllr Sheppard and Seconded by Cllr Keech.	

*L. Brown  
21/4/26*

LAPC26/421	<b>To report on moving the bank account.</b> This will stay on the agenda until the summer, although the account will not be moved until after the AGAR as per discussions at the December parish council meeting. It is good practice to have a finance officer who is not a signatory. It was agreed that Cllr Brown will be the Finance officer and 2 other councillors will be signatories. These will be decided at a further date.	
LAPC26/422	<b>To approve any changes to the asset register.</b> It was decided to add the flower troughs to the asset register. It was discussed that a value of £500 be allocated to them. Approved unanimously.	MK/Clerk.
LAPC26/423	<b>To approve and authorise payments of invoices.</b>	

Invoice Ref	Item	Total Amount	Notes	Payee
106.25/26	Blue Star Village welcome leaflet	£55.17	Approved	Clerk
107.25/26	Helen Hoier Payroll Services	£80.00	Approved	
108.25/26	HSBC Payment for cheque	£1.00	Approved	
109.25/26	YU Energy Electricity	£122.89	Approved	
110.25/26	YU Energy Electricity	£7.07	Approved	
111.25/26	Sign & Graphic Solutions 20 is Plenty Signs	£312.00	Approved	
112.25/26	Barley & Vine Coffee Morning in March (prev. tax year)	£50.00	Approved	
113.25/26	Barley & Vine Coffee Morning October	£50.00	Approved	
114.25/26	Barley & Vine Coffee Morning February	£155.00	Approved	
115.25/26	Clerk February Salary	£348.40	Approved	
116.25/26	HMRC Tax	£87.10	Approved	
	Proposed by Cllr Sonn, Seconded Cllr Keech.			
LAPC26/424	<b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its</b>			

*W Brown  
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	<p><b>website between the circulation of this agenda and the meeting to which it pertains.</b></p> <p>(a) Kettering Energy Park (NK/2025/0167)</p> <p>Cllr Lloyd still has had no reply to emails sent. It will remain on the agenda. Cllr Matt Davies emailed his colleague Greg Wilcox again to see if he had any further information.</p>	
LAPC26/425	<p><b>To note planning decisions made by NNC.</b></p> <p>None received.</p>	
LAPC26/426	<p><b>To report on the situation with the chicanes on Irthlingborough Road and lighting at Howards Way development.</b></p> <p>Cllr Brown, Cocks and Matt Davies attended a face-to-face meeting with Graham Kane in Thrapston on the 11<sup>th</sup> February. This was a very productive meeting. Graham Kane sent a summary of the discussion via email. The summary is as follows:</p> <p>*Car parking enforcement in Howards Way – this is a private matter, the individuals concerned would need to raise this with the enforcement company. Cllr Sonn is in communication with them.</p> <p>*Parking on the village roads – if the council wants to promote parking restrictions, they can submit a request to NNC. This was discussed at the parish council meeting. It was felt that the introduction of yellow lines would push the parking further up into the village however, it was felt that parking restrictions on the corner of Amen place were necessary from a safety aspect and duty of care. It was decided unanimously to apply for the restrictions. Clerk to action.</p> <p>*Build outs/traffic calming &amp; street lighting in relation to Howards Way – It was agreed in 2021 that the parish council would adopt the street lighting and later agreed to adopt the solar street lighting. The build out plans (see attached) the lighting is specified that they must be INDO lights with the specified part number. Once the lighting is installed NNC will adopt the lights for 2 years to make sure they are in good working order etc and after that the parish council will then adopt them. Cllr Brown has consulted with an electrician to make sure that the proposed lights would be suitable and fit for purpose. The electrician confirmed that they would. Cllr Brown asked for a vote to keep the original proposal and to move this ahead. Voted unanimously to proceed. Clerk will reply to Graham Kane.</p>	Clerk
LAPC26/427	<p><b>To consider the provision of village gates on Irthlingborough Road.</b></p> <p>Waiting for a decision on the chicanes so will remain on the agenda.</p>	
LAPC26/428	<p><b>To note any changes to the Electoral Roll.</b></p> <p>None reported.</p>	
LAPC26/429	<p><b>To receive a report from the Village Neighbourhood Plan Group.</b></p> <p>The Neighbourhood Plan has now gone out to the wider consultation groups, with the deadline being the middle of April. Further information will follow after the deadline as to next stages.</p>	Neighbourhood Plan Group
LAPC26/430	<p><b>Speed Watch Campaign</b></p> <p>The first speed watch will take place on Thursday 19<sup>th</sup> April 2026 4pm-5pm. There are 2 possible locations for the speed watch: on the road opposite The Bell or by Evergreen Drive on Chapel Hill. Cllr Sonn also has some paperwork on digital speed displays which he will report back on.</p>	
LAPC26/431	<p><b>To review the car parking situation around the village.</b></p> <p>Parking is much better with the exception of Amen Place. There are some grass verges which have been churned up but this is due to delivery</p>	

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	vehicles not villagers. The stones on the green have been re-painted by Tom Brown. Thanks were extended to Tom.	
LAPC26/432	<p><b>To consider refurbishment of the village sign.</b></p> <p>When the sign was removed for refurbishment, it was discovered that the sign was in a worse state of repair than previously anticipated. The sign is still currently being worked on. Cllr Lloyds husband Ashley is still working on costing the post as it is an irregular size. Cllr Lloyd will report back at the next meeting.</p>	SL
LAPC26/433	<p><b>To receive a report from the LAPC Environmental Team.</b></p> <p>Cllr Sheppard submitted the following report on behalf of LAPC Environment:</p> <p>"The village is looking lovely with all the bulbs appearing, spring is certainly here. Thanks to all who planted and maintained the beds especially Tom. The Spring Fair is on the 26<sup>th</sup> April. We are having a planning meeting on Wednesday 18<sup>th</sup> March to finalise arrangements, there are some new planters on the way so watch this space."</p> <p>*Bus shelter – plans are still in progress, hopefully they should be submitted at the next meeting.</p> <p>*Emery Groundworks – the first cut is due in March 2026. The clerk asked for approval to pay the invoice when it comes through as Emery's are very strict on their payment. Approved.</p> <p>*Bench for outside care home – the clerk has received 2 options for a bench from Kaycee at the care home. It was unanimously agreed on Bench 1. Clerk with liaise with the care home.</p> <p>*Planter licence – It was originally discussed to place a planter by the Little Addington sign as you enter the village, this would therefore require a planter licence from NNC. However, upon further inspection of the site, the area slopes down quite dramatically, it is also full of brambles and thorns and very near to the road kerb. Cllr Brown felt that it would be too dangerous to prepare the area as well as upkeep any planters situated there. A vote was taken to dismiss the idea of placing planters. Unanimously agreed not to put a planter in place.</p>	Clerk
LAPC26/434	<p><b>To receive a report regarding the Addingtons Playing field.</b></p> <p>Cllr Cocks sent an email in his absence suggesting that with Sophie and Alex leaving the village new members for the committee may be needed. The parish council agreed that with Cllr Sheppard and Cllr Cock already on the committee as well as Matthew from the village no further members were needed as they only need 2 parish council members.</p> <p>There is a race night being held on the 18<sup>th</sup> April 2026. Cllr Cocks asked if LAPC could put a table together however, no-one wanted to attend the race night.</p> <p>There will also be Rounders on the 6<sup>th</sup> June 2026</p>	
LAPC26/435	<p><b>To discuss speeding through the village.</b></p> <p>The 20 is Plenty Signs have been made; Cllr Lloyd will arrange to collect them and have then installed.</p>	SL
LAPC26/436	<p><b>To discuss vulnerable adults in the village.</b></p> <p>A meeting has been scheduled for the 17<sup>th</sup> April at 3pm in The Bell. Cllr Beckett left the meeting at 20:27 (family commitment) Approved.</p>	
LAPC26/437	<p><b>To receive any updates from the Clerk.</b></p> <p>The clerk received her first training session on Saturday 14<sup>th</sup> March 2026 with her 2<sup>nd</sup> session taking place on Saturday 21<sup>st</sup> March 2026. The clerk is also booked in for a Year End/Audit training session.</p>	
LAPC26/438	<p><b>To review policies/documents on the website.</b></p>	Clerk

	<p>Councillors code of conduct  Complaints procedure  Complaints procedure form  Financial Regulations form.  LAPC Record Retention.  Policies all approved and adopted. Proposed Cllr Lloyd, Seconded Cllr Keech.  Cllr Cock's queried the need for a complaints procedure form on the website if you can do it online. The clerk has checked other complaint parish council websites, and they still have them, so she advised to keep it as is. All approved.  Clerk suggested that moving forward all policies and documents be reviewed annually at the AGM. Approved.  Clerk also requested to put other village groups onto the website such as Knit N Natter and LA Environmental. Cllr's to send photographs to the clerk to use.  Cllr Sonn also advised that there is a bleed kit with the defibrillator so the clerk will add that to the website too.</p>	
LAPC26/439	<p><b>To discuss transport in the village.</b>  Cllr Cocks to give an update at the next meeting.</p>	JC
LAPC26/440	<p><b>Community Governance Review</b>  A leaflet drop was taken around the village, there were 2 email responses and numerous verbal responses stating that Little Addington does not want to be merged with any other council, the residents felt that the surrounding villages each had their own unique identities and a merged parish council would not benefit anyone. Clerk to report this back to NNC</p>	Clerk
LAPC26/441	<p><b>Local Plan Review</b>  Cllr Cocks attended.  Cllr Cocks sent an email in his absence:  "The key issue was that the NPPF (National Planning Policy Framework) which is being finalised will be the overriding policy. Local plans will have to conform with this, and Neighbourhood Plans will sit inside the Local Plan but will only be referred to, if they comply with the new NPPF and new Local Plan.  Both plans are still to be completed, and it will take a number of years for both to be adopted, there was concern that the work currently being carried out on Neighbourhood Plans would not be relevant when the plans were finally adopted. Cllr Cocks asked if that was the case, when would be the best time to get a NP adopted?  The presentation concentrated on how NNC can deliver its housing requirement that will be specified in the NPPF. NNC is currently tasked with producing 2,000 houses per annum.</p>	
LAPC26/442	<p><b>To discuss the Strategic Town &amp; Parish Forum.</b>  Cllr Brown &amp; Cllr Sonn attended. Cllr Sonn reported the forum was mainly focused on the larger towns rather than rural parish councils. They spoke of crime rates, but Little Addington has a zero-crime rate. Cllr Sonn raised the issue of a lack of public transportation in rural villages. The forum stated that this was the responsibility of the transport provider not the council.</p>	
LAPC26/443	<p><b>To discuss the Local Planning Meeting.</b>  Cllr Brown was unable to log on to the zoom link.</p>	
LAPC26/444	<p><b>Clerk's overtime</b>  With the end of year audit and AGAR due, there may be a need for overtime for the clerk. Approved.</p>	

*W. Brown*  
25/4/2026

LAPC26/445	<p><b>AGAR Preparation</b>  The clerk has a training session booked for Thursday 26<sup>th</sup> March 2026. She will also be meeting face to face with Kate Houlihan to go through the accounts.</p>	
LAPC26/446	<p><b>To receive an update on the business at NNC.</b>  Cllr Matt Davies advised that the Devolution &amp; Strategic Authorities want to merge local authorities. There is a meeting on Wednesday 18<sup>th</sup> March 2026 at 7:30pm on YouTube (via NNC website) to discuss this. Currently it has not been decided which authorities would be merged and there is some opposition to this.  The police commissioner outlined plans to introduce traffic calming measures, including pinch points. Cllr Davies asked how these proposals would be funded, and the police are considering this further. The police stated that they were keen on 20 mph speed limits as these are difficult to enforce.  Cllr Davies stated that Reform is looking to borrow £10m for pothole repairs. However he was unsure where this funding would come from. Nike are building an Innovation Centre in Corby, they will invest in the local infrastructure, provide leisure facilities both in Corby and the surrounding area.</p>	
LAPC26/447	<p><b>To advise on items to be included in the next issue of Saints Alive! – April edition.</b>  *TEAS  *Coffee Morning – 16<sup>th</sup> May 10am-12noon at The Bell  *Litter Pick – 11<sup>th</sup> April starting at 10am by the bus shelter</p>	
LAPC26/448	<p><b>To identify any future agenda items for the meeting on 17<sup>th</sup> March 2026.</b>  None</p>	
LAPC25/449	<p><b>To close the meeting.</b>  Meeting closed at 21:05pm.  Date for next meeting Tuesday 21<sup>st</sup> April at 7:30pm at St Mary the Virgin Church, Little Addington.  Cllr Becket (family commitment) &amp; Cllr Sonn (medical) gave their apologies for the next meeting.</p>	

Signed: *W Brown*

Dated: *21/4/2026*