

LITTLE ADDINGTON PARISH COUNCIL

**Draft Minutes of the Meeting held at Saint Mary the Virgin Church,
High Street, Little Addington on Tuesday 21st April 2026 at 7:30pm**

Present: Councillors: L Brown (Chair), M Keech, A Sheppard,
J Cocks

In attendance: Ginny Pledger (Clerk), 2 members of the public

		Action
LAPC26/450	To receive and approve apologies for absence. Cllr Beckett (family), Cllr Sonn (family), Cllr Lloyd (family). Resolved: All councillors absences approved.	
LAPC26/451	Public participation session. 2 members of the public were present. One member referenced the ongoing works to get the chicanes installed. This is an item on the agenda anyway and is in progress.	
LAPC26/452	To receive declarations of interest under the Councils Code of Conduct related to business on the agenda. None received.	
LAPC26/453	To receive an update on the business at NNC. Clerk received an email from Cllr Wilcox stating the following: *Leadership challenge to Eddie McDonald, he is no longer the deputy leader at NNC. That position is now held by Graham Cheaty. *NNC to borrow £10m for road improvements. *NNC are looking to remove net zero targets completely. *Greenways establishment is progressing slowly. *Additional food waste bins will be distributed in coming months. *NNC are looking to restructure funding for SEN services.	
LAPC26/454	To received and approve for signature minutes of the meeting held on Tuesday 17th March 2026. Resolved: That the minutes be signed by the Chair as a correct record of the meeting.	
LAPC26/455	To note any matters arising from the minutes not included on this agenda, for report only. The clerk has received Cllr Beckett's resignation.	Clerk
LAPC26/456	To report on the Internal Control Councillor Checklist. Resolved: Cllr Sheppard signed to approved that all checks had been completed. May's meeting will be Cllr Lloyd to sign off the checklist. <i>NB: The website/noticeboard and all documents sent via email in readiness for the meeting need to have been read and checked before councillors can sign off the checklist.</i>	SL/Clerk
LAPC26/457	To consider and approve the Certificate of Exemption – AGAR 2025/26 Clerk to submit Certificate of Exemption to PKF Littlejohn. Resolved: Approved.	Clerk
LAPC26/458	To consider and approve the Annual Internal Audit Report 2025/26 from Kate Houlihan. Clerk has implemented the recommendations in the report with the	Clerk

	exception of placing the Reading Room Fund in a separate bank account. This will be done over the coming months. A separate committee will be established to oversee the Reading Room Fund. The members will be Cllr Brown, Cllr Sheppard, Cllr Cocks and the clerk. Report to be published on website. Resolved: Approved.	
LAPC26/459	To consider and approve the Annual Governance Statement 2025/26 Clerk to publish on website. Resolved: Approved.	Clerk
LAPC26/460	To consider and approve the Accounting Statements 2025/26 Clerk had to restate the balance brought forward from 31 st March 2025 to take into account the Reading Room Fund. Clerk to publish on the website. Resolved: Approved.	Clerk
LAPC26/461	To approve the end of year bank reconciliation and end of year cashbook 2025/26. Clerk to publish on website. Resolved: Approved.	Clerk.
LAPC26/462	The Clerk/RFO to set the commencement date for the exercise of public rights. To be published on the noticeboard by the 1 st June 2026 Resolved: Approved.	Clerk/AS
LAPC26/463	To receive and approve the balance of account/bank reconciliation for current and MM accounts. Resolved: Year Ended 31 st March 2026 Approved. Resolved: New Financial year starting 1 st April 2026 Approved.	
LAPC26/464	To examine and approve bank statements. Resolved: Approved.	
LAPC26/465	To undertake a check of expenditure against the budget. The clerk has moved the £5,000 back from the Money Manager account into the current account to cover the expenditure until the precept is received. Clerk has received notice that the full precept (£18,696) has been approved. Resolved: Approved.	
LAPC26/466	To report on moving the bank account. Once the precept is received the clerk will look to switch bank accounts.	Remove
LAPC26/467	To approve any changes to the asset register. Resolved: Chair signed the asset register	Clerk.
LAPC26/468	To approve and authorise payments of invoices. The first 3 invoice on the list are from the previous financial year. They are listed below for the audit trail as the copies were late being received. (YU Energy & Emery)	

	Invoice Ref	Item	Total Amount	Notes	Payee	
	119.25/26	YU Energy INV03609122	Electricity	£6.38	Approved	Clerk
	118.25/26	YU Energy INV03609125	Electricity	£99.97	Approved	
	120.25/26	Emery	Mowing INV4518	£408.00	Approved	

	The first speed watch campaign has taken place. Cllr Sonn was not present at the meeting to be able to give feedback. He will give an update at the next meeting.	
LAPC26/475	To review the car parking situation around the village. Clerk will apply for parking restrictions on the corner of Amen Place.	Clerk.
LAPC26/476	To consider refurbishment of the village sign. The sign has now been refurbished and delivered to Cllr Brown. A new post is needed though; Cllr Brown will get 3 quotes for the post and report back at the next meeting.	LB
LAPC26/477	To receive a report from the LAPC Environmental Team. The Spring Fare is on Sunday 26 th April and will be held in the paddock behind The Bell. Tom Brown has a proposed drawing for the new bus shelter. He will present this at the Annual Parish Meeting and requested any feedback before it is present to the parish council. Clerk to chase up the care home on the progress of the bench.	Clerk
LAPC26/478	To receive a report regarding the Addingtons Playing field. Cllr Cocks reported that they held a very successful race night which raised over £1,000. The football pitch needs some maintenance work.	
LAPC26/479	To discuss speeding through the village. Cllr Lloyd to collect the signs, though she is having trouble co-ordinating a mutually agreeable time to collect.	SL
LAPC26/480	To discuss vulnerable adults in the village. A meeting was held on the 17 th April to discuss the best way forward. A coffee morning has been arranged for the 23 rd June 2026, this is to gauge interest and to ask what would benefit people the most. The Bell has agreed to host a cream tea afternoon and to look at the possibilities of creating a special menu for vulnerable people.	
LAPC26/481	To receive any updates from the Clerk. Clerk reminded councillors that Highways Engagement will be visiting in June. Clerk also encouraged councillors to be more proactive by taking part in training and external meetings as it seems to fall to the same people all the time. Kate Sullivan has requested to visit the parish council in June to discuss what the East Northants South Local Area Partnership are currently doing.	
LAPC26/482	To discuss further training for the Clerk and overtime. Clerk left the room whilst the councillors discussed the above. Overtime for the clerk for Training/AGAR, further training sessions on GDPR and SLCC membership. Clerk returned once discussions were completed. Resolved: Approved overtime, training and membership.	
LAPC26/483	To discuss the website in general. To adopt the Standing Orders Policy Resolved: Approved. To add local groups and services onto the website i.e. Knit N Natter, LA Environmental, Quiz Night. Cllrs to send over information on various groups along with photographs. Resolved: Approved.	Clerk
LAPC26/484	To discuss transport in the village. Cllr Cocks hasn't received any feedback from the transport survey which he completed, he did say though that it was aimed at larger towns. Cllr Cock will email Stage Coach to see if the bus service could be extended into Little Addington.	Remove

LAPC26/485	<p>Community Governance Review Objections were received from residents to the possibility of merging parish councils. Clerk feed this back to NNC who acknowledged our response. Resolved.</p>	Remove.
LAPC26/486	<p>To discuss coffee morning and litter pick. Cllr Brown reported that 14 people from the village attended the litter pick. Thanks were extended to the residents and the councillors who attended. Cllr Brown did stress that when council events are scheduled all councillors should do their best to attend. The next coffee morning will be held on Saturday 16th May 10am-12noon in The Bell.</p>	
LAPC26/487	<p>To advise on items to be included in the next issue of Saints Alive! – May edition. *Vulnerable Adults *Annual Parish Meeting *Poppies – knit/crochet a poppy, a kit containing wool and a pattern can be collected from The Bell.</p>	
LAPC26/488	<p>To identify any future agenda items for the meeting on 18th May 2026 (Annual Parish Meeting) Annual Parish Meeting will start at 7pm with tea/coffee & biscuits. Parish Council Meeting will start at 7:30pm</p>	
LAPC25/489	<p>To close the meeting. Meeting closed at 21:16. Date for next meeting Monday 18th May at 7pm at St Mary the Virgin Church, Little Addington for the Annual Parish Meeting. Parish Council Meeting to follow at 7:30pm.</p>	

Signed:

Dated: