

# LITTLE ADDINGTON PARISH COUNCIL

## Minutes of the Meeting held at Saint Mary the Virgin Church, High Street, Little Addington on Tuesday 10 September 2024 at 7.30pm

**Present:** Councillors: L Brown (Chair), T Brown, J Cocks, M Keech, J Powell, A Sheppard

**In attendance:** Claire Waring (clerk)

<b>LAPC24/148</b>	<b>To receive and approve apologies for absence (reasons to be advised).</b> Cllr Beckett for family reasons. Approved.
<b>LAPC24/149</b>	<b>Public participation session.</b> No member of the public was present.
<b>LAPC24/150</b>	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> None
<b>LAPC24/151</b>	<b>To receive and approve for signature minutes of the meeting held on Tuesday 30 July 2024.</b> Proposed by Cllr Sheppard, seconded by Cllr Powell and approved. Signed by Cllr L Brown.
<b>LAPC24/152</b>	<b>To note any matters arising from the minutes not included on this agenda, for report only.</b> The village gates will be discussed at the next meeting.
<b>LAPC24/153</b>	<b>To report on the Internal Control Councillor Checklist.</b> Cllr Sheppard confirmed that everything was in order.
<b>LAPC24/154</b>	<b>To receive and approve the balance of account/bank reconciliation for current and MM accounts.</b> Current account proposed by Cllr Sheppard, seconded by Cllr T Brown and approved. Signed by Cllr L Brown. Money Manager account proposed by Cllr Keech, seconded by Cllr Sheppard and approved. Signed by Cllr L Brown. It was noted that it may be advantageous to move the accounts to Unity Bank.
<b>LAPC24/155</b>	<b>To examine and approve the Bank Statements.</b> Approved. Signed by Cllr L Brown.
<b>LAPC24/156</b>	<b>To undertake a check of expenditure against the budget.</b> It was noted that payments would be due for the use of the church for the coffee morning and defibrillator training.
<b>LAPC24/157</b>	<b>To approve any changes to the asset register.</b> None.
<b>LAPC24/158</b>	<b>To approve and authorise payments of the following invoices.</b>

Invoice Reference	Payment method	Payee	Item	Total Amount	Amount Net of VAT	Power to Make Payment
40.24/25	BACS	Clerk	Salary (Jul)	£219.60	£219.60	LGA 1972 S112
41.24/25	GG	HMRC	Tax (Jul)	£55.00	£55.00	LGA 1972 S112
42.24/25	CHG	HSBC	Current account	£8.00	£8.00	LGA 1972 S111
43.24/25	DD	Yu Energy	Electricity	£11.76	£11.20	LGA 1972 S111
44.24/25	DD	Yu Energy	Electricity	£7.07	£6.73	LGA 1972 S111
45.24/25	DD	Yu Energy	Electricity	£66.64	£63.47	LGA 1972 S111
46.24/25	BACS	Cut Crew	Grass cutting (Jul)	£200.34	£166.95	LGA 1972 S111
47.24/25	VISA	Microsoft	Email accounts	£53.52	£53.52	LGA 1972 S111
48.24/25	GG	HMRC	Employers' NI	£201.76	£201.76	LGA 1972 S111

49.24/25	CHG	HSBC	Current account	£8.00	£8.00	LGA 1972 S111
50.24/25	DD	Yu Energy	Electricity	£7.07	6.73	LGA 1972 S111
51.24/25	DD	Yu Energy	Electricity	£11.70	£11.14	LGA 1972 S111
52.24/25	DD	Yu Energy	Electricity	£67.76	£64.53	LGA 1972 S111
53.24/25	BACS	Clerk	Salary (Aug)	£263.72	£263.72	LGA 1972 S112
54.24/25	GG	HMRC	Tax (Aug)	£65.80	£65.80	LGA 1972 S112
55.24/25	BACS	Cut Crew	Grass cutting (Aug)	£200.34	£166.95	LGA 1972 S111
56.24/25	BACS	Ledger & Administration Services	Payroll services	£90.00	£90.00	LGA 1972 S111

Cllr Powell proposed and Cllr Keech seconded non-payment of item 55.24/25 as the work had been unsatisfactory. Agreed. This will be taken up with the supplier.  
Approval of all other payments was proposed by Cllr Sheppard, seconded by Cllr T Brown and agreed.  
Electricity total is £85.47 for July and £86.53 for August. GG = Government Gateway.

<b>LAPC24/159</b>	<b>To receive details of the clerk's hours.</b> There were no additional hours worked.
<b>LAPC24/160</b>	<b>To consider the rate increase from Ledger and Administrative Services.</b> After discussion with the supplier, these were to remain at their present level. A quote for the following financial year would be requested in time for the budget discussions.
<b>LAPC24/161</b>	<b>To report on the sale of the lease for the substation on Church Lane.</b> Registration of the title for the substation would be investigated.
<b>LAPC24/162</b>	<b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.</b> a) <i>Kettering Energy Park</i> KEP boards would be put in place as soon as possible. b) <i>Addington Manor House Tree Preservation Order Consent</i> No objections.
<b>LAPC24/163</b>	<b>To note planning decisions made by NNC.</b> None.
<b>LAPC24/164</b>	<b>To report on the situation with the chicanes on Irthlingborough Road and lighting at the Howards Way development including the Community Safety Case Studies.</b> The response from NNC was considered. The matters of lighting in Howards Way and that for the chicanes needed to be separated. No street lights had been installed in the development so there was no requirement for the Council to adopt these. The non-installation was a matter for the Planning Department. The original plan for the chicanes did not include lighting although it was accepted that this was necessary for safety reasons. It was agreed to approach NNC officers regarding the matter.
<b>LAPC24/165</b>	<b>To consider the status of building works in the village.</b> A response was awaited from the Planning Department.
<b>LAPC24/166</b>	<b>To review trees in the village owned by the Council.</b> Ongoing.
Cllr Powell left the meeting at 8.30.	
<b>LAPC24/167</b>	<b>To note any changes to the electoral roll.</b> None.

<b>LAPC24/168</b>	<b>To report on changing the email accounts and website to .gov.uk.</b> It was agreed to adopt littleaddingtonparishcouncil.gov.uk as the domain name. An application has been made for the £100 grant.
<b>LAPC24/169</b>	<b>To receive a report from the village Neighbourhood Plan group.</b> A meeting had been held with the consultant. An application has been made for the grant which will be used to cover the costs. A small surplus will be available for communicating the plan to the villagers. An update will be given at the next coffee morning.
<b>LAPC24/170</b>	<b>To review the car parking situation around the village.</b> In a response to an request on Fix My Street, NNC Highways had turned down the painting of double yellow lines on the one side of the Green. It was noted that the extra stones needed placing.
<b>LAPC24/171</b>	<b>To confirm arrangements for the litter pick on 5 October.</b> Confirmed.
<b>LAPC24/172</b>	<b>To confirm arrangements for the defibrillator training on 12 October.</b> Confirmed.
<b>LAPC24/173</b>	<b>To confirm arrangements for the coffee morning on 19 October.</b> Confirmed. There will be presentations about the Greenway, the Neighbourhood Plan, LA Bloomers, Neighbourhood Watch, community transport and the chicanes. A flier will be distributed around the village and details placed in Saints Alive.
<b>LAPC24/174</b>	<b>To consider safety in Church Walk.</b> Ongoing.
<b>LAPC24/175</b>	<b>To consider attendance at the NCALC meeting on changes to employment law.</b> It was agreed that this was not applicable.
<b>LAPC24/176</b>	<b>To receive a report from the LAPC Environmental Team.</b> Refurbishment of the phone box would be kept under consideration.
<b>LAPC24/177</b>	<b>To report on the weed kill around the village.</b> NNC will undertake this in the next six months.
<b>LAPC24/178</b>	<b>To report on the situation regarding overgrown foliage at Amen Place.</b> Thanks were expressed to LA Bloomers for cutting this back.
<b>LAPC24/179</b>	<b>To consider transport matters for the village.</b> John Evans from Shire Community Transport will attend the coffee morning to give details of a possible scheme. Cllrs L Brown, Cocks and Sheppard will attend the Strategic Town and Parish Forum meeting on transport on 21 November.
<b>LAPC24/180</b>	<b>To receive an update on the electricity community supply on the Green.</b> The supplier has been informed that the council does not wish to proceed.
<b>LAPC24/181</b>	<b>To receive a report on the registration of The Bell as an Asset of Community Value.</b> There has been no response to date regarding the application.
<b>LAPC24/182</b>	<b>To consider the draft introductory leaflet for new residents in the village.</b> Publication is dependent on the move to the new domain and email addresses, and a dedicated phone for the Clerk.
<b>LAPC24/183</b>	<b>To report on cooperation with the church on fund-raising events for the new pews and community centre.</b> The Council supports the proposed changes at the church to establish a community hub in the building.
<b>LAPC24/184</b>	<b>To receive a report regarding the Addingtons playing field.</b> Nothing to report

<b>LAPC24/185</b>	<b>To receive a report on the Greenway.</b> Awaiting an update.
<b>LAPC24/186</b>	<b>To receive a report from the LA/GA villages liaison group.</b> Unfortunately the Ladies Night was cancelled due to lack of interest. The next joint villages event is expected to be the 80 <sup>th</sup> anniversary of VE Day on 8 May 2025.
<b>LPAC24/187</b>	<b>To receive any updates from the Clerk.</b> The Clerk reported that Cllr Sheppard will attend the NCALC Annual Conference on 5 October.
<b>LAPC24/188</b>	<b>To receive an update from Cllr Maxwell on the business at NNC.</b> None received.
<b>LAPC24/189</b>	<b>To decide on items to be included in the next issue of Saints Alive (October).</b> Coffee morning with coffee and cake and a free prize draw Defibrillator training Litter pick Community hub
<b>LAPC24/190</b>	<b>To identify any future agenda items for the meeting on 15 October.</b> Community bus service Neighbourhood Watch Village gates Budget 25/26
<b>LAPC24/191</b>	<b>To close the meeting.</b> The meeting closed at 21.39.

**Signed:**

**Dated:**