

LITTLE ADDINGTON PARISH COUNCIL

Minutes of the Meeting held at Saint Mary the Virgin Church, High Street, Little Addington on Tuesday 30 July 2024 at 7.30pm

Present: Councillors: L Brown (Chair), S Beckett, T Brown, J Cocks,
M Keech, J Powell, A Sheppard

In attendance: Claire Waring (clerk)

LAPC24/102	To receive and approve apologies for absence (reasons to be advised). None.
LAPC24/103	Public participation session. No member of the public was present.
LAPC24/104	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None
LAPC24/105	To review and approve standing orders (2019). Proposed by Cllr Powell, seconded by Cllr Keech and approved.
LAPC24/106	To review and approve the risk assessment register (2024-25). Proposed by Cllr Sheppard, seconded by Cllr Beckett and approved.
LPAC24/107	To review and approve the financial regulations (2024-25). Proposed by Cllr Cocks, seconded by Cllr T Brown and approved.
LPAC24/108	To review and approve Council policies: <ul style="list-style-type: none"> (a) Councillors code of conduct (b) Publication Scheme under the Freedom of Information Act (c) Transparency Code compliance (d) Website accessibility statement (e) Records retention policy (f) Complaints procedure Proposed by Cllr Sheppard, seconded by Cllr Powell and approved.
LAPC24/109	To receive and approve for signature minutes of the meeting held on Monday 24 June 2024. Proposed by Cllr Powell, seconded by Cllr Keech and approved. Signed by Cllr Sheppard.
LAPC24/110	To note any matters arising from the minutes not included on this agenda, for report only. The decision regarding the loan of the marquee had been communicated to the enquirer.
LAPC24/111	To report on the Internal Control Councillor Checklist. Cllr Powell confirmed that everything was in order.
LAPC24/112	To receive and approve the balance of account/bank reconciliation for current and MM accounts. Proposed by Cllr Keech, seconded by Cllr Powell and approved. Signed by Cllr Sheppard. It was noted that the current account now holds the working capital and the surplus from previous years has been transferred to the MM account.
LAPC24/113	To examine and approve the Bank Statements. Approved. Signed by Cllr L Brown.
LAPC24/114	To undertake a check of expenditure against the budget. This item was deferred until after item 117.
LAPC24/115	To approve any changes to the asset register. None.

LAPC24/116		To approve and authorise payments of the following invoices.				
Invoice Reference	Payment method.	Payee	Item	Total Amount	Amount net of VAT	Power to
30.24/25	CHG	HSBC	Current account	£8.00	£8.00	LGA 1972 S111
31.24/25	VISA	Microsoft	email accounts	£53.52	£53.52	LGA 1972 S111
32.24/25	DD	Yu Energy	Electricity	£11.28	£10.74	LGA 1972 S111
33.24/25	DD	Yu Energy	Electricity	£6.84	£6.51	LGA 1972 S111
34.24/25	DD	Yu Energy	Electricity	£64.91	£61.82	LGA 1972 S111
35.24/25	Transfer		c/a 2023-2024 surplus to MM a/c	£20,261.12	£20,261.12	LGA 1972 S111
36.23/24	Transfer		War memorial repairs to c/a	£2,523.60	£2,523.60	LGA 1972 S111
37.24/25	BACS	NCALC	Membership	£550.04	£506.04	LGA 1972 S111
38.23/24	BACS	Cut Crew	Grass cutting	£200.34	£166.95	LGA 1972 S111
39.23/24	DD	PWLB	PWLB loan	£471.03	£471.03	LGA 1972 S111

Electricity total is £83.03 for the month.

LAPC24/117	To receive details of the clerk's hours. Payment for the additional hours was proposed by Cllr T Brown, seconded by Cllr Beckett and approved.
LAPC24/114	To undertake a check of expenditure against the budget. The current position was noted.
LAPC24/118	To report on the sale of the lease for the substation on Church Lane. The solicitor has not got the deeds. A check will be made if the land is listed on the Land Registry.
LAPC24/119	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains. <p>(a) Kettering Energy Park. It is hoped that a chairman will be found shortly to head up the steering group. KEP boards will be put up by the bus shelter and at each end of the village on Irthlingborough Road.</p> <p>(b) Paddock Wray, Chapel Hill No objections.</p> <p>(c) Great Addington Manor House (for information) No objections.</p>
LAPC24/120	To note planning decisions made by NNC. None.
LAPC24/121	To report on the situation with the chicanes on Irthlingborough Road and lighting at the Howards Way development. NNC Highways had responded that liability for the lights on the chicanes would rest with the Council if it adopted them. It was reasserted that planning approval for the development included the installation of the chicanes and lighting prior to occupation of the dwellings. The matter would be pursued with NNC Planning.
LAPC24/122	To report on the acquisition of VAR signs. It was agreed not to continue with these at present.
LAPC24/123	To consider the reported light pollution in the village. This would not be pursued.

LAPC24/124	To consider the status of building works in the village. NNC Planning is to follow this up.
LAPC24/125	To review the situation regarding the tree opposite 5 & 6 St Marys Court. This was logged on Fix My Street and NNC Highways had responded that the tree was not causing an obstruction to the highway so no action would be taken. The complainant had been informed and can pursue the matter directly with Highways if desired. Cllr T Brown agreed to look for the map of the trees in the village owned by the Council.
LAPC24/126	To note any changes to the electoral roll. None.
LAPC24/127	To arrange new councillor training. Cllr Beckett will book the Flying Start course.
LAPC24/128	To report on changing the email accounts and website to .gov.uk. LAPC has been registered to receive the £100 grant. Parish Online will set up the .gov.uk emails and migrate the website across to the new address at a cost of £285 + VAT in the first year. It was proposed by Cllr Powell and seconded by Cllr Cocks that this be accepted. Agreed.
LAPC24/129	To receive a report and terms of reference from the village Neighbourhood Plan group. These were accepted. The next meeting is scheduled for 5 August.
LAPC24/130	To consider safety in Church Walk. It was noted that a number of vehicles were ignoring the no entry signs at the end of Church Walk and exiting onto Irthlingborough Road. A request had been logged on Fix My Street for the lines to be repainted to make the signage clear.
LAPC24/131	To consider transport matters for the village. Shire Community Services wished to make a presentation to both LA and GA. This will be arranged for the coffee morning, if possible.
LAPC24/132	To receive a report from the LAPC Environmental Team. It was agreed that LA Bloomers would operate as a separate entity but any work that they wished to do on Council property would be brought to Council for approval. A request will be made for the road on the Green to be closed for the Scarecrow Festival on 22 September.
LAPC24/133	To consider arranging a weed kill around the village. A request for NNC Highways to undertake this will be logged on Fix My Street.
LAPC24/134	To consider any action to be taken regarding overgrown foliage at Amen Place. This had been logged on Fix My Street. NNC Highways did not consider it a sufficient obstacle to the view up Irthlingborough Road. The Council asked LA Bloomers to arrange for the vegetation on the verge to be cut back.
LAPC24/135	To receive a report on the Greenway. Cllr L Brown reported on a meeting with E.D. Estates. A route through the Estates' land had been discussed to give a connection between GA and LA with only a short length along the main road. This will be taken to the E.D. Estates' board.
LAPC24/136	To receive a report regarding the Addingtons playing field. Nothing to report.
LAPC24/137	To receive an update on the electricity community supply on the Green. The cost of linking up the supply would be in the region of £3000. It was agreed not to pursue the matter.
LAPC24/138	To review the car parking situation around the village.

	Cllr Powell has purchased additional rocks. When these have been painted they will be placed in Church Walk, near the telephone box and on the Green.
LAPC24/139	To receive a report on the provision of a plaque to mark the Queen's canopy trees. Cllr T Brown reported plaques had been positioned on the High Street near one of the new trees and the wildflower area.
LAPC24/140	To receive a report from the LA/GA villages liaison group. The group had agreed terms of reference. It would only take responsibility for joint activities such as village transport, the litter picks and coffee mornings. Funds would be used for nationally significant events. Neither clerk would attend the meetings.
LAPC24/141	To receive a report on the registration of The Bell as an Asset of Community Value. The ownership of The Bell will be ascertained. Payment of any charge resulting from a Land Registry search was proposed by Cllr Keech, seconded by Cllr Sheppard and approved.
LAPC24/142	To report on the preparation of an introductory leaflet for new residents in the village. In hand.
LPAC24/143	To receive any updates from the Clerk. None.
LAPC24/144	To receive an update from Cllr Maxwell on the business at NNC. None received.
LAPC24/145	To decide on items to be included in the next issue of Saints Alive (September) Litter pick (5 September) Defib training (12 October) Coffee morning (19 October, 10.30-12.30). To be held in the church if facilities are not available at The Bell.
LAPC24/146	To identify any future agenda items for the meeting on 10 September. Village gates.
LAPC24/147	To close the meeting. The meeting closed at 21.29.

Signed:

Dated: