

LITTLE ADDINGTON PARISH COUNCIL

Minutes of the Meeting held at Saint Mary the Virgin Church, High Street, Little Addington on Monday 24 June 2024 at 7.30pm

Present: Councillors: J Cocks, M Keech, J Powell, A Sheppard

In attendance: Claire Waring (clerk)

LAPC24/057	To receive and approve apologies for absence (reasons to be advised). Cllrs L and T Brown (holiday), Cllr Beckett (holiday)
LAPC24/058	To appoint a Chair for this meeting. Cllr Sheppard took the chair.
LAPC24/059	Public participation session. No member of the public present.
LAPC24/060	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None
LAPC24/061	To review and approve standing orders (2019). Proposed by Cllr Sheppard and seconded by Cllr Cocks that this be deferred to the next meeting. Agreed.
LAPC24/062	To review and approve the risk assessment register (2024-25). Proposed by Cllr Sheppard and seconded by Cllr Cocks that this be deferred to the next meeting. Agreed.
LPAC24/063	To review Council policies: <ul style="list-style-type: none"> (a) Councillors code of conduct (b) Publication Scheme under the Freedom of Information Act (c) Transparency Code compliance (d) Website accessibility statement (e) Records retention policy (f) Complaints procedure Proposed by Cllr Sheppard and seconded by Cllr Cocks that this be deferred to the next meeting. Agreed. The clerk reported that the new model Financial Regulations needed to be tailored to LAPC requirements and would be presented for approval as soon as possible.
LAPC24/064	To receive and approve for signature minutes of the meeting held on Tuesday 21 May 2024. Proposed by Cllr Powell, seconded by Cllr Keech and approved. Signed by Cllr Sheppard.
LAPC24/065	To note any matters arising from the minutes not included on this agenda, for report only. None.
LAPC24/066	To report on the Internal Control Councillor Checklist. Cllr Cocks confirmed that everything was in order.
LAPC24/067	To receive and approve the balance of account/bank reconciliation for current and MM accounts. Proposed by Cllr Keech, seconded by Cllr Powell and approved. Signed by Cllr Sheppard.
LAPC24/068	To examine and approve the Bank Statements. Approved. Signed by Cllr Sheppard.
LAPC24/069	To undertake a check of expenditure against the budget. The budget position was noted.

LAPC24/070	To approve any changes to the asset register. None.					
LAPC24/071	To approve and authorise payments of the following invoices.					
Invoice Reference	Payment method.	Payee	Item	Total	Amount net of VAT	Power to Make Payment
18.24/25	BACS	Gallagher	Insurance	£303.03	£303.03	LGA 1972 S111*
19.24/25	BACS	Cut Crew	Grass cutting (May)	£200.34	£166.95	LGA 1972 S111
20.24/25	BACS	Clerk	Domain renewal	£19.20	£16.00	LGA 1972 S111
21.24/25	DD	Yu Energy	Electricity (MPAN 1100039908101)	£78.44	£74.70	LGA 1972 S111
22.24/25	DD	Yu Energy	Electricity (MPAN 1170001104662)	£12.39	£11.80	LGA 1972 S111
23.24/25	DD	Yu Energy	Electricity (MPAN 1170001823535)	£7.52	£7.16	LGA 1972 S111
24.24/25	BACS	Clerk	Salary, back pay & overtime (May)	£824.40	£824.40	LGA 1972 S112
25.24/25	BACS	HMRC	Tax (May)	£206.20	£206.20	LGA 1972 S112
26.24/25	BACS	Clerk	Salary (June)	£219.80	£219.80	LGA 1972 S112
27.24/25	BACS	HMRC	Tax (June)	£54.80	£54.80	LGA 1972 S112
28.24/25	CHG	HSBC	current account	£8.00	£8.00	LGA 1972 S111
29.24/25	VISA	Microsoft	email accounts	£53.52	£53.52	LGA 1972 S111

* Authorised for payment under Minute 24/030.

Electricity total is £98.35 for the month.

Proposed by Cllr Cocks, seconded by Cllr Powell and approved. Signed by Cllr Sheppard.

LAPC24/072	To receive details of the clerk's hours. The clerk will report hours for June and July at the next meeting.
LAPC24/073	To report on the sale of the lease for the substation on Church Lane. The solicitor is yet to check that the deeds held include those for the substation.
LAPC24/074	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains. (a) Kettering Energy Park. LAPC supports the second open letter to be sent to NNC. It was agreed that there was a need for a larger group to be established to pursue this matter. Cllrs Cocks and Sheppard were willing to join. Others in the village will be approached to also join the group.
LAPC24/075	To note planning decisions made by NNC. None.
LAPC24/076	To report on the situation with the chicanes on Irthlingborough Road and lighting at the Howards Way development. This has been referred to asset management.
LAPC24/077	To report on the acquisition of VAR signs. Deferred to the next meeting.
LAPC24/078	To consider the reported light pollution in the village. Deferred to the next meeting.
LAPC24/079	To consider the status of building works in the village. In response to concerns from villagers, Cllr Powell had logged this with NNC which will review the situation.

LAPC24/080	To review the situation regarding the tree opposite 5 & 6 St Marys Court. Residents had reported that this was getting overgrown. The matter will be investigated and, if appropriate, logged on Street Doctor.
LAPC24/081	To note any changes to the electoral roll. None.
LAPC24/082	To consider safety in Church Walk. There is concern that an increasing amount of traffic is exiting Church Walk illegally, directly onto Irthlingborough Road rather than via Chapel Hill. This is a safety concern and will be referred to NNC Highways.
LAPC24/083	To consider transport matters for the village. Shire Community Services has offered to attend a meeting to explain the services that could be available. It was agreed that this should be set up so that those in both Little and Great Addington can be involved. It would be referred to the Villages Liaison Group. Cllr Cocks will contact John Page to discuss the way forward.
LAPC24/084	To receive a report from the LAPC Environmental Team. Cut Crew would be asked to make an additional cut to keep the village looking tidy.
LAPC24/085	To receive a report regarding the Addingtons playing field. Cllr Cocks reported that both churches and parish councils had paid their subscription and finances were healthy, The LAPC contribution mainly goes towards grass cutting and general maintenance. Insurance has been renewed for a further year. The inter-village rounders match will be played on Saturday 29 June. There are plans to set up a safe play area on the playing field.
LAPC24/086	To report on changing the email accounts to .gov.uk. Cllr Powell reported that Parish Online offered a package to set up la-pc.gov.uk email accounts and migrate the website to the new address. He will ask for a formal quote for consideration at the next meeting.
LAPC24/087	To receive an update from Cllr Powell on the website. Social media to be reviewed when the website is operational. See item 086.
LAPC24/088	To consider the response from Openreach on provision of broadband in the village. Cllr Powell reported that BT Openreach will not install further services in the village until at least 2030. The cost for individuals to pay for full fibre installation is prohibitive.
LAPC24/089	To receive an update on the electricity community supply on the Green. This request been reopened and the supply should be installed shortly.
LAPC24/090	To review the car parking situation around the village. The rocks appear to have reduced parking problems around the Green. Further rocks will be purchased for other areas of the village.
LAPC24/091	To receive a report on the provision of a plaque to mark the Queen's canopy trees. Deferred to the next meeting.
LAPC24/092	To receive a report and terms of reference from the village Neighbourhood Plan group. These will be presented at the next meeting.
LAPC24/093	To receive a report from the LA/GA villages liaison group. The D-Day commemorations were a great success and were well supported by people from both villages. Great Addington Parish Council considers that the liaison group should restrict its activities to items such as the Greenway,

	litter pick, village transport and 'official' celebrations. It is proposed that a social events group be established for other events.
LAPC24/094	To receive a report on the registration of The Bell as an Asset of Community Value. In hand.
LAPC24/095	To consider the loan of the marquee outside of the village. On a purely practical basis, it was decided not to loan the marquee for events outside of the village.
LPAC24/096	To receive any updates from the Clerk. The clerk reminded councillors to complete the NCALC membership survey by 31 July.
LAPC24/097	To report on the preparation of an introductory leaflet for new residents in the village. In hand.
LAPC24/098	To receive an update from Cllr Maxwell on the business at NNC. None received.
LAPC24/099	To decide on items to be included in the next issue of Saints Alive (August). Broadband D-Day celebrations Litter pick No meeting in August.
LAPC24/100	To identify any future agenda items for the meeting on 30 July. Foliage at the end of Amen Place.
LAPC24/101	To close the meeting. The meeting closed at 21.10.

Signed:

Dated: