

Little Addington Parish Council

All Councillors are hereby summoned and required to attend the
Meeting of Little Addington Parish Council to be held at
Saint Mary the Virgin Church, High Street, Little Addington NN14 4AY
on Tuesday 19 March 2024 commencing at 7.30 pm to transact the business below.

Signed : 

Claire Waring – Clerk to Little Addington Parish Council – Dated 13 March 2024

Stoneycroft, Back Lane, Little Addington, NN14 4AX. Tel: 07927 978519.

Email: littleaddington.clerk@yahoo.com Website: <https://littleaddingtonparishcouncil.com>

THIS IS A PUBLIC MEETING TO WHICH MEMBERS OF THE PUBLIC AND PRESS ARE INVITED AND YOU MAY BE FILMED, RECORDED AND PUBLISHED. COPIES OF
ALL COUNCIL PAPERS ARE AVAILABLE TO DOWNLOAD AT: <https://littleaddingtonparishcouncil.com>.

AGENDA

- LAPC23/491 To receive and approve apologies for absence (reasons to be advised).
- LAPC23/492 Public participation session.
Members of public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chairman).
- LAPC23/493 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.
(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
- LAPC23/494 To receive and approve for signature minutes of the meeting held on Tuesday 20 February 2024.
- LAPC23/495 To receive and approve the minutes of the Extraordinary meeting held on Wednesday 13 March 2024.
- LAPC23/496 To note any matters arising from the minutes not included on this agenda, for report only.
- LAPC23/497 To report on the Internal Control Councillor Checklist.

Finance

- LAPC23/498 To receive and approve the balance of account/bank reconciliation for current and MM accounts.
- LAPC23/499 To examine and approve the Bank Statements.
- LAPC23/500 To undertake a check of expenditure against the budget.
- LAPC23/501 To approve any changes to the asset register.
- LAPC23/502 To approve and authorise payments of the following invoices.

Invoice reference	Payment method.	Payee	Item	Total	Amount net of VAT	Power to Make Payment
84.23/24	CHG	HSBC	Current account	£8.00	£8.00	LGA 1972 S111
85.23/24	VISA	Microsoft	Email account	£12.36	£12.36	LGA 1972 S111

86.23/24	VISA*	HMRC	Underpaid tax from January 2022	£190.14	£190.14	LGA 1972 S111
87.23/24	BACS	Clerk	Salary (Jan), back pay (Dec) and overtime (Feb-Nov) adjusted	£1103.29	£1103.29	LGA 1972 S112
88.23/24	BACS	HMRC	Tax (Jan, back pay Dec and overtime (Feb-Nov))	£381.20	£381.20	LGA 1972 S112
89.23/24	BACS	Clerk	Salary (Feb)	£212.40	£212.40	LGA 1972 S112
90.23/24	BACS	HMRC	Tax (Feb)	£53.20	£53.20	LGA 1972 S112
91.23/24	BACS	Clerk	Salary (Mar) and back pay (Apr-Nov)	£344.40	£344.40	LGA 1972 S112
92.23/24	BACS	HMRC	Tax (Mar) and back pay (Apr-Nov)	£86.00	£86.00	LGA 1972 S112
93.23/24	BACS	Helen Hoier Ledger & Admin Services	Payroll services (06/12/2023 - 05/03/2024)	£60.00	£60.00	LGA 1972 S112

* Paid by VISA card on 12 March 2024 to avoid application of further interest.

LACP23/503 To report on letters received from HM Revenues and Customs (see 86.23/24 above).

LAPC23/504 To consider bringing payroll in house.
(<https://www.accountingweb.co.uk/reviews/payroll/moneysoft>)

LAPC23/505 To report on the procedure to fill the council vacancy.

LAPC23/506 To arrange the clerk's review.

LAPC23/507 To consider the formation of a WhatsApp group for councillors.

LAPC23/508 To report on the sale of the lease for the substation on Church Lane.

LAPC23/509 To review the electricity supplier for the village lighting.

Planning

LAPC23/510 To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.

(a) Kettering Energy Park.

LAPC23/511 To note planning decisions made by NNC.

LAPC23/512 To report on the situation with the chicanes on Irthlingborough Road and lighting at the Howards Way development and adopt the proposed solar lighting.

Council and village matters

LAPC23/513 To note any changes to the electoral roll.

LAPC23/514 To receive a report from the LAPC Environmental Team (LA Bloomers).

LAPC23/515 To consider planting a community orchard to celebrate the King's coronation.

LAPC23/516 To receive a report from Cllr Cocks regarding works to the war memorial.

LAPC23/517	To receive an update from Cllr Powell on the website and email accounts. Social media to be reviewed when the website is operational.
LAPC23/518	To consider the response from Openreach on provision of broadband in the village.
LPAC23/519	To consider provision of training on the use of the defibrillator.
LAPC23/520	To receive an update on the electricity community supply on the Green.
LAPC23/521	To review the car parking situation around the village, noting areas such as the village green and Amen Place and look at options to make safer and to resolve what actions, if any, are to be taken.
LAPC23/522	To receive a report on the provision of a plaque to mark the Queen's canopy trees.
LPAC23/523	To receive a report on removal of signage on Burrows Farm Lane.
LAPC23/524	To receive a report from the village Neighbourhood Plan group.
LAPC23/525	To receive a report from the LA/GA villages liaison group.
LAPC23/526	To receive a report on the registration of The Bell as an Asset of Community Value.
LAPC23/527s	To receive a report from Cllr Cocks regarding the Rural Communities Needs Fund.
LPAC23/528	To receive any updates from the Clerk.
LAPC23/529	To consider arrangements for the 2024-25 Annual Parish Meeting to involve more of the villagers.
LAPC23/530	To report on the preparation of an introductory leaflet for new residents in the village.

North Northamptonshire Council

LAPC23/531	To receive an update from Cllr Maxwell on the business at NNC.
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Saints Alive

LAPC23/532	To decide on items to be included in the next issue of Saints Alive (April).
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Future Meetings

LAPC23/533	To identify any future agenda items for the meeting on 16 April
LAPC23/534	To close the meeting.