

# LITTLE ADDINGTON PARISH COUNCIL

## Minutes of the Meeting held at Saint Mary the Virgin Church, High Street, Little Addington on Tuesday 19 December 2023 at 7.30pm

**Present:** Councillors: L Brown (Chair), T Brown, J Cocks, M Keech, A Sheppard

**In attendance:** Claire Waring (clerk), Sophie Butcher (observer)

<b>23/370</b>	<b>To receive and approve apologies for absence (reasons to be advised).</b> Cllr Powell (work). Approved..						
<b>23/371</b>	<b>Public participation session.</b> None present.						
<b>23/372</b>	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> None.						
<b>23/373</b>	<b>To receive and approve for signature minutes of the meeting held on Tuesday 14 November 2023.</b> Proposed by Cllr T Brown, seconded by Cllr Keech. Approved and signed by the Chairman.						
<b>23/374</b>	<b>To note any matters arising from the minutes not included on this agenda, for report only.</b> Cllr Cocks reported that an outing using the ComMunity Bus would now probably take place in the spring. John Page from Great Addington would be invited to join the Villages Liaison Group so that the group could take over the topic.						
<b>23/375</b>	<b>To receive and approve the balance of account/bank reconciliation for current and MM accounts.</b> Proposed by Cllr Sheppard, seconded by Cllr Keech. Approved and signed by the Chairman.						
<b>23/376</b>	<b>To examine and approve the Bank Statements.</b> Proposed by Cllr Keech, seconded by Cllr Sheppard. Approved and signed by the Chairman. It was noted that the bank charges had increased to £10.						
<b>23/377</b>	<b>To undertake a check of expenditure against the budget.</b> The budget position was noted..						
<b>23/378</b>	<b>To approve changes to the asset register.</b> None.						
<b>23/379</b>	<b>To approve and authorise payments of the following invoices.</b>						
	Invoice reference	Payment method.	Payee	Item	Total	Amount net of VAT	Power to Make Payment
	61.23/24	BACS	Turneys	Mowing (27 Oct)	£321.74	£268.12	LGA 1972 S111
	62.23/24	DD	Information Commissioner's Office	Data Protection fee	£35.00	£35.00	LGA 1972 S111
	63.23/24	DD	HSBC	Current account	£10.00	£10.00	LGA 1972 S111
	64.23/24	BACS	Midland Conservation Ltd	Clean and repair war memorial	£1050.0	£875.00	LGA 1972 S111
	65.23/24	BACS	Clerk	Salary (Nov)	£196.00	£196.00	LGA 1972 S112
	66.23/24	BACS	HMRC	Tax (Nov)	£49.00	£49.00	LGA 1972 S112
	67.23/24	BACS	Helen Hoier Ledger & Admin Services	Payroll services	£120.00	£120.00	LGA 1972 S111
	68.23/24	BACS	Clerk	Expenses	£33.48	£33.48	LGA 1972 S111

	Proposed by Cllr L Brown, seconded by Cllr Sheppard and approved.
<b>23/380</b>	<b>To approve overtime payment for the Clerk.</b> The details presented were approved.
<b>23/381</b>	<b>To review the lease of the substation on Church Lane.</b> The original 21-year lease was signed on 27 August 1992. The Clerk would contact National Grid to request a copy of the renewal in 2013. Proposed by Cllr T Brown, seconded by Cllr Keech and agreed.
<b>23/382</b>	<b>To approve the request from the Addingtons Playing Field Association for a contribution of £900.</b> Approval of the request for 2023/2024 was proposed by Cllr T Brown, seconded by Cllr Keech and agreed. Receipt of the Association's accounts was noted. It was noted that the Association intends to request a payment of £1000 for 2024/2025.
<b>23/383</b>	<b>To report on the transfer of monies relating to joint villages events to a separate bank account.</b> Cllr L Brown reported that a new joint account was being set up with Nationwide. When this is completed, the existing account will be closed and the monies transferred.
<b>23/384</b>	<b>To consider quotations for grass mowing in 2024.</b> Three companies had been approached. One had declined to quote. The matter was referred to the next meeting pending receipt of references.
<b>23/385</b>	<b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.</b> (a) <i>Kettering Energy Park</i> A campaign group is to be formed. Cllrs Sheppard and T Brown would join.
<b>23/386</b>	<b>To consider the council's response to the reply from NNC:</b> (a) <i>To its enquiry EN/23/00157/PP regarding possible unauthorised developments/alterations to properties in the village.</i> Following correspondence from NNC, this matter is now closed.
<b>23/387</b>	<b>To note planning decisions made by NNC.</b> (a) <i>Trees at Little Addington House</i> Noted.
<b>23/388</b>	<b>To consider a report of air pollution emanating from Marsh Farm Industries.</b> NNC Environmental Health has asked anyone concerned about this to contact <a href="mailto:Caroline.j.ellis@northnorthants.gov.uk">Caroline.j.ellis@northnorthants.gov.uk</a> or 01832 742161 (Monday and Tuesday and until 12.30 pm on Wednesday).
<b>23/389</b>	<b>To report on the situation with the chicanes on Irthlingborough Road.</b> Responses from Planning Enforcement and Highways were noted. The Clerk was asked to bring the situation to the attention of Tom Pursglove, MP.
<b>23/390</b>	<b>To note any changes to the electoral roll.</b> None. The Clerk has registered to receive changes in 2023-2024.
<b>23/391</b>	<b>To receive a report from LA Bloomers.</b> Cllr T Brown reported continued interest from villagers to become involved. Locations on Council property for the trees in the Queen's Green Canopy had been decided and marked. Markers that had been removed would be replaced. Plaques marking donations of bulbs and plants would be placed at appropriate points in the village. The Christmas tree had been erected on the Green.
<b>23/392</b>	<b>To receive an update from Cllr Cocks on works to the war memorial.</b> Cllr Cocks reported that a quote had been received for renovating the lettering where required, A quote for work on the flagstones around the memorial was awaited. The possibility of protection for the World War II names was being investigated.

23/393	<p><b>To receive a report from Cllr Powell on the website and email accounts. Social media to be reviewed when the website is completed.</b></p> <p>Problems with the transfer of the domain name from Wordpress were ongoing. The monthly Microsoft payment has been transferred to LAPC.</p>
23/394	<p><b>To receive a report from Cllr Powell on provision of broadband in the village.</b></p> <p>Tom Pursglove, MP, had referred the matter to the CEO of Openreach and is still awaiting a response.</p>
23/395	<p><b>To consider provision of training on the use of the defibrillator.</b></p> <p>This will be arranged for early 2024.</p>
23/396	<p><b>To receive an update on the electricity community supply on the Green.</b></p> <p>Cllr L Brown reported that SSE had agreed to provide the supply. Unfortunately, it has not been made available in time for the Christmas lights and these are being powered by battery.</p>
23/397	<p><b>To review the car parking situation around the village, noting areas such as the village green and Amen Place and look at options to make safer and to resolve what actions, if any, are to be taken.</b></p> <p>It was agreed to set up a business account with the supplier in order to facilitate a VAT invoice.</p>
23/398	<p><b>To consider the provision of a plaque to mark the trees planted as part of the Queen's canopy.</b></p> <p>The trees will be planted early in 2024. Three plaques similar to those produced to make the bulbs and plants will be commissioned.</p>
23/399	<p><b>To receive a report on removal of signage on Burrows Farm Lane.</b></p> <p>NCALC would be approached for advice.</p>
23/400	<p><b>To receive a report from the Village Neighbourhood Plan group.</b></p> <p>Cllr Cocks reported that he would be making a request for Village Area Status. Work on the plan is progressing following a meeting with the consultant. Cllrs L Brown and Sheppard will draw up terms of reference.</p>
23/401	<p><b>To receive a report on the proposed LA/GA villages liaison group.</b></p> <p>A Ladies Night is to be held at The Bell on 20 December.</p>
23/402	<p><b>To consider designating The Bell as an Asset of Community Value.</b></p> <p>This is in progress.</p>
23/403	<p><b>To receive any updates from the Clerk.</b></p> <p>A survey from NCALC on electrical equipment (eg, streetlights) had been completed. Cllr Keech reported that she had checked the grit bins recently and they were full.</p>
23/404	<p><b>To consider arrangements for the 2024-25 Annual Parish Meeting to involve more of the villagers.</b></p> <p>It was agreed to hold this on a Saturday to enable more villagers to attend and to make it a social event alongside the meeting.</p>
23/405	<p><b>To report on the preparation of an information leaflet for new residents of the village.</b></p> <p>This is in hand.</p>
23/406	<p><b>To receive an update from Cllr Maxwell on the business at NNC.</b></p> <p>None received.</p>
23/407	<p><b>To decide on items to be included in the next issue of Saints Alive (February).</b></p> <p>LA Bloomers report. Queen's trees and markers War memorial. Neighbourhood Plan. Ladies night.</p>
23/408	<p><b>To identify any future agenda items for the meeting on 23 January.</b></p>

	Any items to be notified to the Clerk by <b>Thursday 4 January</b> .
<b>23/409</b>	<b>To consider dates for meetings in 2024-2025.</b> It was agreed not to change these.
<b>23/410</b>	<b>To close the meeting.</b> The meeting closed at 21.45.

**Signed:**

**Dated:**