

LITTLE ADDINGTON PARISH COUNCIL

Minutes of the Meeting held at Saint Mary the Virgin Church, High Street, Little Addington on Tuesday 14 November 2023 at 7.30pm

Present: Councillors: L Brown (Chair), T Brown, J Cocks, M Keech, J Powell, A Sheppard

In attendance: Claire Waring (clerk)

23/325	To receive and approve apologies for absence (reasons to be advised). None.																																		
23/326	Public participation session. None present.																																		
23/327	To receive declarations of interest under the Council’s Code of Conduct related to business on the agenda. The clerk declared an interest in item 337. Cllrs L and T Brown declared an interest in item 340(c).																																		
23/328	To receive and approve for signature minutes of the meeting held on Tuesday 17 October 2023. Proposed by Cllr Powell, seconded by Cllr Keech. Approved and signed by the Chairman.																																		
23/329	To note any matters arising from the minutes not included on this agenda, for report only. Cllr Cocks reported that an outing using the ComMunity Bus was being planned in January. Further details will be publicised as soon as they are available.																																		
23/330	To receive and approve the balance of account/bank reconciliation for current and MM accounts. Proposed by Cllr Sheppard, seconded by Cllr T Brown and approved and signed by the Chairman.																																		
23/331	To examine and approve the Bank Statements. Proposed by Cllr Keech, seconded by Cllr Powell. Approved and signed by the Chairman.																																		
23/332	To undertake a check of expenditure against the budget. It was noted that the training budget was now overspent but it was agreed that this had been necessary.																																		
23/333	To consider the budget and precept for 2024-2025. The precept was discussed and a figure of £16,095 was agreed. Allocated reserves will be reviewed. Surplus at the end of the year to be transferred to the Money Manager account.																																		
23/334	To approve changes to the asset register. None.																																		
23/335	To note the following receipts. <table border="1" data-bbox="378 1603 1425 1680"><tr><td>Date</td><td>Payer</td><td>Description</td><td>Amount</td></tr><tr><td>25.10.23</td><td>National Grid</td><td>Lease on the substation</td><td>£75.00</td></tr></table>							Date	Payer	Description	Amount	25.10.23	National Grid	Lease on the substation	£75.00																				
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23/336	To approve and authorise payments of the following invoices. <table border="1" data-bbox="245 1807 1548 2018"><tr><td>Invoice reference</td><td>Payment method.</td><td>Payee</td><td>Item</td><td>Total</td><td>Amount net of VAT</td><td>Power to Make Payment</td></tr><tr><td>54.23/24</td><td>CHG</td><td>HSBC</td><td>Current account</td><td>£8.00</td><td>£8.00</td><td>LGA 1972 S111</td></tr><tr><td>56.23/24</td><td>BACS</td><td>Turneys</td><td>Mowing (27 Sep)</td><td>£321.74</td><td>£268.12</td><td>LGA 1972 S111</td></tr><tr><td>57.23/24</td><td>BACS</td><td>Royal British Legion</td><td>Poppy wreath</td><td>£20.00</td><td>£20.00</td><td>LGA 1972 S111</td></tr></table>							Invoice reference	Payment method.	Payee	Item	Total	Amount net of VAT	Power to Make Payment	54.23/24	CHG	HSBC	Current account	£8.00	£8.00	LGA 1972 S111	56.23/24	BACS	Turneys	Mowing (27 Sep)	£321.74	£268.12	LGA 1972 S111	57.23/24	BACS	Royal British Legion	Poppy wreath	£20.00	£20.00	LGA 1972 S111
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	58.23/24	BACS	Royal British Legion	Donation	£20.00	£20.00	LGA 1972 S111
	59.23/24	BACS	Clerk	Salary (Oct)	£196.00	£196.00	LGA 1972 S112
	60.23/24	BACS	HMRC	Tax (Oct)	£49.00	£49.00	LGA 1972 S112
	Proposed by Cllr L Brown, seconded by Cllr Sheppard and approved.						
23/337	To review the clerk's pay. The clerk left the meeting. It was agreed that the clerk's salary would be moved to LC1/11. Overtime would be reviewed on a monthly basis. The clerk returned to the meeting						
23/338	To report on the change of bank signatories and application for a Business Debit card. The new signatures had been implemented in August but the bank had failed to notify the Council. A debit card had been obtained.						
23/339	To report on the transfer of monies relating to joint villages events to a separate bank account. This has been passed to the villages joint liaison group to pursue.						
23/340	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains. (a) <i>Kettering Energy Park</i> A meeting is to be held at the Corby Cube on 15 November. (b) <i>NE/23/00985/OUT Outline: Construction of a block for 36 residential flats (all matters reserved). 332 Addington Road Irthlingborough (east-northamptonshire.gov.uk).</i> It was agreed to object to this application on the grounds of increased traffic and that there was inadequate parking planned for residents and visitors which was likely to result in cars being parked on the road. Cllrs L and T Brown left the meeting. Cllr Powell took the chair. (c) <i>NE/23/00829/FUL. Single storey rear extension at 5 Dovecote Drive.</i> It was agreed there was not objection to this application. Cllrs L and T Brown rejoined the meeting						
23/341	To consider the council's response to the reply from NNC: (a) <i>To its enquiry EN/23/00157/PP regarding possible unauthorised developments/alterations to properties in the village.</i> Planning Enforcement would be informed that one of the items was still in operation.						
23/342	To note planning decisions made by NNC. None.						
23/343	To consider a report of air pollution emanating from Marsh Farm Industries. Councillors also reported experiencing emissions and verified the complaint. The matter will be referred to NNC Environmental Health.						
23/344	To report on the situation with the chicanes on Irthlingborough Road. The Clerk was still awaiting an update from Highways. As the planning approval clearly states that the chicanes should be in place before the dwellings were occupied, the matter would be referred to Planning Enforcement and the Chair of Planning.						
23/345	To consider the situation regarding lighting at the Howard's Way development. As the planning approval clearly states that the lighting should be in place before the dwellings were occupied, the matter would be referred to Planning Enforcement and the Chair of Planning.						
23/346	To note any changes to the electoral roll. None.						

23/347	To receive a report from LA Bloomers. A report from the group was received. It was reported that a further thousand crocus bulbs had been received from the Rotary Club. These would be planted round the village. Thanks were expressed for the donations and bulbs that had been received.
23/348	To receive an update from Cllr Cocks on works to the war memorial. Cllr Cocks reported that the cleaning had revealed that additional work was required. This will be discussed with the company concerned with an inspection before a quote was obtained. Thanks were expressed to Cllr Cocks and to Cllr T Brown for all his work on clearing the area around the memorial in time for Remembrance Sunday.
23/349	To receive a report from Cllr Powell on the website and email accounts. Social media to be reviewed when the website is completed. Problems with the transfer of the domain name from Wordpress were ongoing. The payment will be transferred to LAPC..
23/350	To receive a report from Cllr Powell on provision of broadband in the village. Tom Pursglove, MP, had referred the matter to the CEO of Openreach. He asked that individual villagers experiencing problems should contact him directly.
23/351	To consider provision of training on the use of the defibrillator. This will be arranged for early 2024.
23/352	To receive an update on the electricity community supply on the Green. Cllr L Brown reported that SSE had agreed to provide the supply. It should be available for the Christmas lights.
23/353	To review the car parking situation around the village, noting areas such as the village green and Amen Place and look at options to make safer and to resolve what actions, if any, are to be taken. Acceptance of the quote of £121 for the stones was proposed by Cllr Powell, seconded by Cllr Keech and agreed. LA Bloomers are planning to place planters on the green and these will provide an additional barrier for car parking.
23/354	To consider the provision of a plaque to mark the trees planted as part of the Queen's canopy. Cllr L Brown will identify a suitable plaque that can be obtained from the British Legion.
23/355	To receive a report on removal of signage on Burrows Farm Lane. NNC Planning has advised that the matter be entered on Street Doctor..
23/356	To receive a report from the Village Neighbourhood Plan group. Cllr L Brown was awaiting a response from the consultant that handled the Great Addington plan.
23/357	To receive a report on the proposed LA/GA villages liaison group. The Clerk will circulate the minutes of the meeting on 7 November.
23/358	To consider designating The Bell as an Asset of Community Value. This is in progress.
23/359	To receive any updates from the Clerk. The Clerk reported that a Strategic Town and Parish Meeting was to be held at NNC Thrapston on 16 November. Cllrs L Brown and Cocks to attend.
23/360	To consider arrangements for the 2024-25 Annual Parish Meeting to involve more of the villagers. Referred to the next meeting.
23/361	To report on the preparation of an information leaflet for new residents of the village. This will be prepared in conjunction with St Mary's.
23/362	To report on the preparation of an information document about development and council property. It was agreed that this would be combined with item 23/361.

23/363	To consider a letter from Tom Pursglove, MP, regarding the Community Ownership Fund. Noted. No further action..
23/364	To consider celebrations for the 80th anniversary of D-Day. This was referred to the LA/GA villages liaison group.
23/365	To receive an update from Cllr Maxwell on the business at NNC. Noted.
23/366	To decide on items to be included in the next issue of Saints Alive (December). Thank to those who helped with the litter pick and for keeping the village clean. Joint Liaison Group Ladies' Night, 20 December at the Bell. ComMunity Bus outing in January. Residents affected by the non-rollout of FTTP to contact Tom Pursglove directly.
23/367	To identify any future agenda items, meeting on 19 December. Any items to be notified to the Clerk by Monday 11 December.
23/368	To consider dates for meetings in 2024-2025. These were agreed.
23/369	To close the meeting. The meeting closed at 22.10.

Signed:

Dated: