

# LITTLE ADDINGTON PARISH COUNCIL

## Minutes of the Meeting held at Saint Mary the Virgin Church, High Street, Little Addington on Tuesday 17 October 2023 at 7.30pm

**Present:** Councillors: L Brown, T Brown, J Cocks, M Keech, J Powell, A Sheppard

**In attendance:** Claire Waring (clerk); S Beckett (observer)

23/286	<b>To receive and approve apologies for absence (reasons to be advised).</b> Apologies were received from Cllr Drinkall (working). Approved.						
23/287	<b>Public participation session.</b> None present.						
23/288	<b>To receive declarations of interest under the Council’s Code of Conduct related to business on the agenda.</b> None received.						
23/289	<b>To receive and approve for signature minutes of the meeting held on Tuesday 19 September 2023.</b> Proposed by Cllr Cocks, seconded by Cllr Powell. Approved and signed by the Chairman.						
23/290	<b>To receive and approve for signature minutes of the extraordinary meeting held on Saturday 23 September 2023.</b> Proposed by Cllr Powell, seconded by Cllr Shepherd. Approved and signed by the Chairman.						
23/291	<b>To note any matters arising from the minutes not included on this agenda, for report only.</b> It was noted that a representative from the ComMunity Bus scheme had attended the coffee morning to outline the scheme. A number of questionnaires had been completed. Cllr Cocks will continue to liaise with the organisers.						
23/292	<b>To receive and approve the balance of account/bank reconciliation for current and MM accounts.</b> Proposed by Cllr T Brown, seconded by Cllr Keech and approved and signed by the Chairman.						
23/293	<b>To examine and approve the Bank Statements.</b> Proposed by Cllr Keech, seconded by Cllr Powell. Approved and signed by the Chairman.						
23/294	<b>To undertake a check of expenditure against the budget.</b> It was noted that there was now the expected overspend on the training budget.						
23/295	<b>To approve changes to the asset register.</b> None.						
23/296	<b>To approve and authorise payments of the following invoices.</b>						
	Invoice reference	Payment method.	Payee	Item	Total Amount	Amount net of VAT	Power to Make Payment
	48.23/24	BACS	NCALC	Clerk training	£242.40	£202.00	LGA 1972 S111
	49.23/24	BACS	Clerk	Salary (Sep)	£196.00	£196.00	LGA 1972 S112
	50.23/24	BACS	HMRC	Tax (Sep)	£49.00	£49.00	LGA 1972 S112
	51.23/24	CHG	HSBC	Current account	£8.00	£8.00	LGA 1972 S111*
	52.23/24	BACS	Bell Inn	Coffee mornings (22/4/23 & 7/10/23)	£120.00	£100.00	LGA 1972 S111
	53.23/24	DD	npower	Lighting (1/7/l 23-30/9/23)	£268.05	£255.29	LGA 1972 S111

	Proposed by Cllr Cocks, seconded by Cllr Keech and approved.
<b>23/297</b>	<b>To note the power increase.</b> Cllr Powell reported that charges had been on a fixed tariff for the previous three years and the price increase reflected this. Energy usage was stable. The increase in price was estimated at around £120/year.
<b>23/298</b>	<b>To consider continuation of outsourcing of the clerk's pay.</b> This was agreed. It will be recorded under LAPC Operations.
<b>23/299</b>	<b>To report on the change of bank signatories and application for a Business Debit card.</b> A reply had not yet been received from HSBC. The Clerk will chase.
<b>23/300</b>	<b>To report on the transfer of monies relating to joint villages events to a separate bank account.</b> The revival of the dormant bank account for joint village activities is still being investigated. Cllr L Brown will chase. It was agreed that any account should require signatories from both villages. It was noted that these monies would be spent on joint village activities, The Joint Liaison group to decide on the mechanism for allocation. Expenditure to be approved by both parish councils but the event(s) would be run by the group.
<b>23/301</b>	<b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.</b> <i>(a) Kettering Energy Park</i> Correspondence relating to the proposed Energy Park was noted.
<b>23/302</b>	<b>To consider the council's response to the reply from NNC:</b> <i>(a) To its enquiry EN/23/00157/PP regarding possible unauthorised developments/alterations to properties in the village.</i> No response yet received.
<b>23/303</b>	<b>To report on the situation with the chicanes on Irthlingborough Road.</b> The Clerk was still awaiting an update from Highways.
<b>23/304</b>	<b>To note planning decisions made by NNC.</b> None.
<b>23/305</b>	<b>To receive a report from LA Bloomers.</b> A report from the group was received. It was congratulated on a successful village sale on 14 October which had raised £217.10 towards enhancements to the village. Further donations were anticipated. A similar event was being planned in spring 2024.
<b>23/306</b>	<b>To consider the provision of a plaque to mark the trees planted as part of the Queen's canopy.</b> It was noted that the trees needed to be planted urgently. The locations would be decided by LA Bloomers and Ken Evans. A suitable plaque could be obtained from the British Legion.
<b>23/307</b>	<b>To note any changes to the electoral roll.</b> None.
<b>23/308</b>	<b>To receive an update from Cllr Cocks on works to the war memorial .</b> Cllr Cocks reported that cleaning of the war meorial was due to be carried out in week beginning 23 October. Cllr L Brown would sign off the work.
<b>23/309</b>	<b>To receive a report from Cllr Powell on the website. Social media to be reviewed when the website is completed.</b> Problems with the transfer of the domain name from Wordpress were ongoing. The Cleerk's new laptop had been set up and a new generic email account established. Correspondence would be gradually moved over to the new address.

<b>23/310</b>	<b>To receive a report from Cllr Powell on provision of broadband in the village.</b> A letter would be sent to Tom Pursglove, MP.
<b>23/311</b>	<b>To consider provision of training on the use of the defibrillator.</b> B Goodey was thanked for providing Information regarding a qualified trainer who would be contacted to provide training early in 2024. Cllr L Brown would follow up the matter. Cllr Powell reported on options for renovating the phone box. It was agreed that LA Bloomers would progress the work.
<b>23/312</b>	<b>To receive an update on the electricity community supply on the Green.</b> It would appear that the application had been approved. Cllr L Brown to follow up to confirm when it would be made available.
<b>23/313</b>	<b>To review the car parking situation around the village, noting areas such as the village green and Amen Place and look at options to make safer and to resolve what actions, if any, are to be taken.</b> Cllr Powell has received the purchase order for the stones.
<b>23/314</b>	<b>To receive a report on removal of signage on Burrows Farm Lane.</b> NNC Planning would be asked for details of the planning permission for a commercial sign to be erected on council property.
<b>23/315</b>	<b>To receive a report from the Village Neighbourhood Plan group.</b> Cllr Sheppard reported that grants for consultancy services were available from ACRE. The closing date is March 2024. An application has been made but there had been no response to date. Cllr L Brown would follow up the matter with NNC Planning.
<b>23/316</b>	<b>To receive a report on the proposed LA/GA villages liaison group.</b> A meeting has been arranged for 7 November..
<b>23/317</b>	<b>To consider designating The Bell as an Asset of Community Value.</b> This was proposed by Cllr L Brown, seconded by Cllr Powell and agreed. It was noted that Great Addington is to register The Hare and Hounds and the Playing Field. Although the latter is jointly owned by both villages, only one can register it. It was suggested that St Mary's could also be registered.
<b>23/318</b>	<b>To receive any updates from the Clerk.</b> None.
<b>23/319</b>	<b>To consider arrangements for the 2024-25 Annual Parish Meeting to involve more of the villagers.</b> It was suggested that this could be held as an event separate from a Council meeting, possibly at a weekend to encourage more people to attend. There could be a speaker on a topic relevant to the village and refreshments could be served. The Parish Meeting must take place between 1 March and 1 June (both inclusive).
<b>23/320</b>	<b>To consider celebrations for the 80<sup>th</sup> anniversary of D-Day.</b> This was referred to the LA/GA villages liaison group.
<b>23/321</b>	<b>To receive an update from Cllr Maxwell on the business at NNC.</b> None received.
<b>23/322</b>	<b>To decide on items to be included in the next issue of Saints Alive (November).</b> Environmental Team Barrow sale. Wildflower area. Volunteers to plant the trees. Litter pick (4 November). D-day commemorations.
<b>23/323</b>	<b>To identify any future agenda items, meeting on 14 November.</b> Budget. Additional email accounts. <b>Any further items to be notified to the Clerk by Monday 6 November.</b>
<b>23/324</b>	<b>To close the meeting.</b> The meeting closed at 21.38.

**Signed:**

**Dated:**