

LITTLE ADDINGTON PARISH COUNCIL

Minutes of the Extraordinary Meeting held at Saint Mary the Virgin Church, High Street, Little Addington on Saturday 23 September 2023 at 12.00pm

Present: Councillors: J Cocks, J Powell, A Sheppard

In attendance: Claire Waring (clerk)

23/EX1	To receive and approve apologies for absence (reasons to be advised). Apologies were received from Cllrs L Brown, T Brown and M Keech (prior engagements) Approved. No apologies received from Cllr Drinkall. Not approved.
23/EX2	Public participation session. None present.
23/EX3	To agree expenditure up to an amount to be specified for purchase of software for the clerk's laptop. Cllr Powell presented the options available for renewing the Microsoft Office subscription. (a) An annual subscription of £60 would restore Office. (b) A monthly subscription of £10.50 would restore Office and allow a generic email address for the clerk to be established to meet the immediate requirements. Additional council emails for individual councillors can be added at £3.30 per address per month. With the current six councillors this would amount to £19.80 per month (£361.20 per annum). The licences for the email addresses can be stopped and started as required. Initial expenditure of £10.50 per month was proposed by Cllr Powell, seconded by Cllr Cocks and agreed.
23/EX4	To close the meeting. The meeting closed s 12.08.

Signed:

Dated: