

# Little Addington Parish Council

All Councillors are hereby summoned and required to attend the Meeting of Little Addington Parish Council to be held at Saint Mary the Virgin Church, High Street, Little Addington on Tuesday 13 June 2023 commencing at 7.30 pm to transact the business below.

Signed : 

Claire Waring – Clerk to Little Addington Parish Council – Dated 2 June 2023

Stoneycroft, Back Lane, Little Addington, NN14 4AX. Tel: 07927 978519.

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THIS IS A PUBLIC MEETING TO WHICH MEMBERS OF THE PUBLIC AND PRESS ARE INVITED AND YOU MAY BE FILMED, RECORDED AND PUBLISHED. COPIES OF ALL COUNCIL PAPERS ARE AVAILABLE TO DOWNLOAD AT: <https://littleaddingtonparishcouncil.com>.

## AGENDA

- LAPC23/151 To receive and approve apologies for absence (reasons to be advised).
- LAPC23/152 Public participation session.  
Members of public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chairman).
- LAPC23/153 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.  
(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business).
- LAPC23/154 To receive information requests in accordance with the Freedom of Information Act 2000.
- LAPC23/155 To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.
- LAPC23/156 To receive and approve for signature minutes of the meeting held on Tuesday 16 May 2023.
- LAPC23/157 To note any matters arising from the minutes not included on this agenda, for report only.

### Internal Audit

- LAPC23/158 To approve the Certificate of Exemption. To be signed by the RFO and the Chairman.
- LAPC23/159 To receive and note the Annual Internal Audit Report 2022/23 and actions required.
- LAPC23/160 To approve the Annual Governance Statement 2022/23 (Section 1). To be signed by the Chairman and Clerk of the meeting.
- LAPC23/161 To approve the Accounting Statements 2022/23 (Section 2). To be signed by the Chairman.
- LAPC23/162 To approve the end of year bank reconciliation and end of year cashbook.
- LAPC23/163 The RFO to set the commencement date for the exercise of public rights.

### Finance

- LAPC23/164 To receive and approve the balance of account/bank reconciliation for current and MM accounts.

- LAPC23/165 To examine and approve the Bank Statements.
- LAPC23/166 To undertake a check of expenditure against the budget.
- LAPC23/167 To approve changes to the asset register.
- LAPC23/168 To report on the insurance cover for 1 June 2023 to 31 May 2024.
- LAPC23/169 To approve the Wordpress payment by the Clerk personally and its reimbursement.
- LAPC23/170 To consider a gift to Helen Hoier in appreciation of her work helping the Clerk to prepare for the internal audit.
- LAPC23/171 To approve and authorise payments of the following invoices.

Invoice reference	Payment method.	Payee	Item	Total	Amount net of VAT	Power to Make Payment
20.23/24	CHG	HSBC	Current Account	£8.00	£8.00	LGA 1972 S111
22.23/24	BACS	Turneys	April cut (inv 22251)	£321.74	£268.12	LGA 1972 S111
23.23/24	BACS	IC Waring	Salary (May)	£245.00	£245.00	LGA 1972 S112
24.23/24	BACS	HMRC	Tax (May)	£49.60	£49.60	LGA 1972 S112
25.23/24	BACS	IC Waring	Clerk's expenses	£20.99	£20.99	LGA 1972 S111

- LPAC23/172 To report on the change of bank signatories and application for a Business Debit card.
- LAPC23/173 To consider the transfer of monies relating to joint villages events to a separate bank account.
- LAPC23/174 To report on the purchase of a new laptop for the Clerk.
- LAPC23/175 To arrange for data back-up and its storage off site.
- LAPC23/176 To consider the purchase of a password manager to secure the Council's data.

## Planning

- LAPC23/177 To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.
- (a) Healthwatch (consultation ends 18 June)  
[consultation at <https://tinyurl.com/Northants-Healthwatch>]
  - (b) Marsh Industries (consultation ends 20 June)
  - (c) Ward boundaries (consultation ends 7 August)
  - (d) Caravan site access (planning permission situation)
- LAPC23/178 To consider the council's response to the reply from NNC to its objections to planning application NE/23/00424/FUL.
- LAPC23/179 To report on the situation with the chicanes on Irthlingborough Road and the works to highways at the new housing development.
- LAPC23/180 To note planning decisions made by NNC.

## **Council and village matters**

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| LAPC23/181 | To allocate additional Councillors' roles and responsibilities. To consider the formation of an Events Group.   |
| LAPC23/182 | To receive a report from the LAPC Environmental Team.   |
| LAPC23/183 | To receive a report on the proposed LA/GA villages liaison group.   |
| LAPC23/184 | To note any changes to the electoral roll.  |
| LAPC23/185 | To receive a report from the village Neighbourhood Plan group.  |
| LAPC23/186 | To progress works to the war memorial and to resolve what actions, if any, are to be taken.   |
| LAPC23/187 | To receive an update from Cllr Powell on the website. Social media to be reviewed when the website is completed.  |
| LPAC23/188 | To receive an update on the defibrillator from Cllr Powell.   |
| LAPC23/189 | To receive an update on the electricity community supply on the Green.  |
| LAPC23/190 | To report on the certificate of disposal for the dog waste bin.   |
| LAPC23/191 | To review the car parking situation around the village, noting areas such as the village green and Amen Place and look at options to make safer and to resolve what actions, if any, are to be taken. |
| LPAC23/192 | To receive a report on removal of signage on Burrows Farm Lane.   |
| LPAC23/193 | To receive any updates from the Clerk.  |
| LAPC23/194 | To consider arrangements for the 2024-25 Annual Parish Meeting to involve more of the villagers.  |

## **North Northamptonshire Council**

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| LAPC23/195 | To receive an update from Cllr Maxwell on the business at NNC. |
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## **Saints Alive**

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| LPAC23/196 | To decide on items to be included in the next issue of Saints Alive (July). |
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## **Future Meetings**

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| LPAC23/197 | To identify any future agenda items.  |
| LAPC23/198 | To consider Cllr Maxwell's request to change meeting dates to the last Tuesday of the month. To confirm the date and time of the next Parish Council meeting. |
| LAPC23/199 | To close the meeting.   |