

Little Addington Parish Council

All Councillors are hereby summoned and required to attend the Annual Meeting of Little Addington Parish Council to be held at Saint Mary the Virgin Church, High Street, Little Addington on Tuesday 16 May 2023 commencing at 7.30 pm to transact the business below.

Signed : 

Claire Waring – Clerk to Little Addington Parish Council – Dated 9 May 2023

Stoneycroft, Back Lane, Little Addington, NN14 4AX. Tel: 07927 978519.

Email: littleaddington.clerk@yahoo.com Website: <https://littleaddingtonparishcouncil.com>

THIS IS A PUBLIC MEETING TO WHICH MEMBERS OF THE PUBLIC AND PRESS ARE INVITED AND YOU MAY BE FILMED, RECORDED AND PUBLISHED. COPIES OF ALL COUNCIL PAPERS ARE AVAILABLE TO DOWNLOAD AT: <https://littleaddingtonparishcouncil.com>.

AGENDA

- LAPC23/107 To elect the Chairman for 2023/24.
The Council will elect the Chairman for 2023/24 to be followed by the signing of the Chairman's Declaration of Acceptance in the presence of the Clerk.
- LAPC23/108 To elect the Vice Chairman for 2023/24.
- LAPC23/109 To receive and approve apologies for absence (reasons to be advised).
- LAPC23/110 Public participation session.
Members of public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chairman).
- LAPC23/111 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.
(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
- LAPC23/112 To receive information requests in accordance with the Freedom of Information Act 2000.
- LAPC23/113 To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.
- LAPC23/114 To appoint Tom Brown, Maureen Keech and Angela Shepherd as councillors to be followed by the signing of their Declaration of Acceptance in the presence of the Clerk.
- LAPC23/115 To allocate Councillors' roles and responsibilities including representatives to external bodies.
- LAPC23/116 To confirm dates and times of ordinary council meetings in 2023/24.
- LAPC23/117 To review and approve standing orders (2019).
- LAPC23/118 To review and approve financial regulations (2020).
- LAPC23/119 To review and approve the risk assessment register.
- LAPC23/120 To review Council policies:

- (a) Councillors code of conduct
- (b) Publication Scheme under the Freedom of Information Act
- (c) Transparency Code compliance
- (d) Website accessibility statement
- (e) Records retention policy.

- LAPC22/121 To receive and approve for signature minutes of the meeting held on Tuesday 11 April 2023.
- LAPC22/122 To note any matters arising from the minutes not included on this agenda, for report only.
(npower, Arnold Baker, printer, meetings location)
- LAPC22/123 To receive and approve the balance of account/bank reconciliation for current and MM accounts.
- LAPC22/124 To examine and approve the Bank Statements.
- LAPC23/125 To consider the quote for insurance cover for 1 June 2023 to 31 May 2024 and resolve what action is to be taken.
- LAPC23/126 To note the following receipts.

Date	Payer	Description	Amount (inc VAT)
20.04.23	NNC	Precept	£14.470
05.05.23	WNC	Mowing grant	£73.34

- LAPC22/127 To approve and authorise payments of the following invoices.

Payment date	Chq No.	Payee	Item	Total	Amount net of VAT	Power to Make Payment
09.05.23	BACS	HMRC	Tax (April)	£49.60	£49.60	LGA 1972 S112
09.05.23	BACS	IC Waring	Salary (April)	£245.00	£245.00	LGA 1972 S112
02.05.23	CHG	HSBC	Bank Account	£8.00	80.00	LGA 1972 S111
07.06.23	DD	Wordpress	Website domain	£16.00	£16.00	LGA 1972 S111
06.06.23	BACS	AJG Community Schemes	Community insurance	£523.13	£422.43	LGA 1972 S111
17.05.23	BACS	IC Waring	Clerk's expenses	£97.79	£97.79	LGA 1972 S111
17.05.23	BACS	Any Occasion	Toilet hire for Coronation	£204.00	£170.00	LGA 1972 S111

- LPAC23/128 To determine existing bank signatories and update them. Apply for a Business Debit card.
- LAPC23/129 To consider purchase of a new laptop for the Clerk.
- LAPC23/130 To note any changes to the electoral roll.
- LAPC22/131 To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.

Application No: **NE/23/00424/FUL**

Proposal:

Extension to lower ground floor garage, bedroom extension over garage, single storey rear extension at 5 Dovecote Drive Little Addington Kettering NN14 4BE.

Objection received from Alan Tattersall

Kettering Energy Park

Objection received from Alan Tattersall.

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| LAPC22/132 | To note planning decisions made by NNC. |
| LAPC23/133 | To consider the installation of village gates and resolve what action, if any, is to be taken. |
| LAPC23/134 | To progress works to the war memorial and to resolve what actions, if any, are to be taken. |
| LAPC23/135 | To consider a plaque to mark the trees to be planted as part of the Queen's green canopy. |
| LAPC23/136 | To receive an update from Cllr Powell on the website. Social media to be reviewed when the website is completed. |
| LAPC23/137 | To consider the response to the request from Samantha Lovatt received via the website. |
| LAPC23/138 | To review the car parking situation around the village, noting areas such as the village green and Amen Place and look at options to make safer and to resolve what actions, if any, are to be taken. |
| LAPC23/139 | To review the works to highways adjacent to the new housing development and resolve what actions, if any, are to be taken. |
| LPAC23/140 | To report on signage on Burrows Farm Lane. |
| LPAC23/141 | To receive an update on the defibrillator from Cllr Powell. |
| LAPC23/142 | To update the situation regarding the electricity community supply on the Green. |
| LAPC23/143 | To consider the village Neighbourhood Plan and responses from attendees at the coffee morning. |
| LAPC23/144 | To receive a report from the Coronation working group. |
| LPAC23/145 | To receive any updates from the Clerk. |
| LAPC23/146 | To receive an update from Cllr Maxwell on the business at North Northamptonshire Council |
| LPAC23/147 | To decide on items to be included in the next issue of Saints Alive (June). |
| LPAC23/148 | To identify any future agenda items.
Certificate of waste disposal for the dog waste bin. (It is a statutory requirement that a copy is required for any dog waste bins that are owned, managed or controlled by the council.) |
| LAPC23/149 | To confirm the date and time of the next Parish Council meeting. |
| LAPC23/150 | To close the meeting. |